

Full Council

Thursday, 15th October, 2020 at 1.00 pm to be held as a Virtual Skype Meeting

Agenda

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1. **Apologies and Announcements**
2. **Disclosure of Pecuniary and Non-Pecuniary Interests**
3. **Question Time**
No questions have been submitted under Standing Order B28.

A. Matters for Decision

4. **Confirmation of the Minutes from the Meeting held on 16 July 2020** (Pages 1 - 16)
5. **Lancashire County Council Timetable of Meetings 2021/22** (Pages 17 - 20)
6. **Report of the Pension Fund Committee - Revised Terms of Reference of the Lancashire Local Pension Board** (Pages 21 - 32)
7. **Delegation of Pension Administration Functions: Hertfordshire County Council to Lancashire County Council** (Pages 33 - 36)
8. **Lancashire County Pension Fund - Annual Report for the Year Ending 31 March 2020** (Pages 37 - 40)

9. **Urgent Business**

An item of urgent business may only be considered under this heading where, by reason of special circumstances to be recorded in the Minutes, the Chairman is of the opinion that the item should be considered at the meeting as a matter of urgency. Wherever possible, the Chief Executive should be given advance warning of any Member's intention to raise a matter under this heading.

B. Matters for Information

10. **Report of the Cabinet (Part B)** (Pages 41 - 52)

11. **Report of County Council Committees**

To receive reports from:

(a) **The Urgency Committee** (Pages 53 - 54)

(b) **The Audit, Risk and Governance Committee** (Pages 55 - 60)

(c) **The Employment Committee** (Pages 61 - 66)

(d) **The Pension Fund Committee** (Pages 67 - 76)

(e) **The Overview and Scrutiny Committees** (Pages 77 - 88)

(f) **The Lancashire Health and Wellbeing Board** (Pages 89 - 94)

12. **Report of the Lancashire Combined Fire Authority** (Pages 95 - 98)

13. **To consider Notices of Motion Submitted under Standing Order B36** (Pages 99 - 100)

Angie Ridgwell
Chief Executive and
Director of Resources

County Hall
Preston

06 October 2020

Agenda Item 4

Minutes

At a virtual meeting of the Full Council held via Skype on Thursday, 16th July, 2020

Present:

County Councillor Paul Rigby (Chair)

County Councillors

T Aldridge	J Fillis	J Parr
A Ali	A Gardiner	M Pattison
T Ashton	J Gibson	M Perks
A Atkinson	G Gooch	E Pope
L Beavers	M Green	J Potter
J Berry	P V Greenall	J Purcell
P Britcliffe	P Hayhurst	J Rear
I Brown	N Hennessy	A Riggott
P Buckley	S Holgate	M Salter
T Burns	A Hosker	A Schofield
J Burrows	D Howarth	J Shedwick
Mrs S Charles	K Iddon	D T Smith
A Cheetham	M Iqbal	K Snape
S Clarke	A Kay	A Snowden
A Clempson	H Khan	D Stansfield
L Collinge	E Lewis	P Steen
J Cooney	S Malik	J Sumner
L Cox	J Marsh	M Tomlinson
C Crompton	T Martin	C Towneley
M Dad	J Mein	S Turner
B Dawson	J Molineux	A Vincent
F De Molfetta	S C Morris	C Wakeford
G Dowding	Y Motala	D Whipp
G Driver	E Nash	G Wilkins
J Eaton	D O'Toole	P Williamson
C Edwards	Oades	B Yates
K Ellard	G Oliver	
D Foxcroft	M Parkinson OBE	

1. Apologies and Announcements

There were no apologies for absence.

Announcements

Deaths

The Chairman reported the recent deaths of County Councillor Malcolm Barron, who sadly passed away on 13 May 2020, and Honorary Alderman and former County Councillor Eileen Kershaw, who sadly passed away on 18 March 2020.

The Chairman also reported that many people in Lancashire, including colleagues and family members, had lost their lives to Covid-19.

The Council observed a minute's silence.

2. Disclosure of Pecuniary and Non-Pecuniary Interests

None declared.

3. Election of Chairman

County Councillor Paul Rigby, the retiring Chairman of the County Council, presided for this item.

It was moved by County Councillor Phillippa Williamson, and seconded by County Councillor Cosima Towneley, that County Councillor Susie Charles be elected Chairman of the County Council.

There being no other nominations, it was:

Resolved: - That County Councillor Susie Charles be elected Chairman of the County Council until the Annual General Meeting of the Full Council in 2021.

County Councillor Charles then took the Chair and made her Declaration of Acceptance of Office.

4. Appointment of Vice-Chairman

It was moved by County Councillor Azhar Ali, and seconded by County Councillor John Fillis, that County Councillor Bernard Dawson, be elected Vice-Chairman of the County Council.

It was moved by County Councillor David O'Toole, and seconded by County Councillor Ian Brown, that County Councillor Barrie Yates be elected Vice-Chairman of the County Council.

On being put to the vote, the majority was in favour of County Councillor Barrie Yates.

There being no other nominations, it was:

Resolved: - That County Councillor Barrie Yates be elected Vice-Chairman of the County Council until the Annual General Meeting of the Full Council in 2021.

County Councillor Yates then made his Declaration of Acceptance of Office.

5. Question Time

County Councillors John Fillis, Gillian Oliver and Gina Dowding asked their respective questions as follows:

No.	Question From	Subject	For Answer By
1.	County Councillor John Fillis	Lancashire Wellbeing Service	Cabinet Member for Health and Wellbeing
2.	County Councillor Gillian Oliver	Pavement Parking	Deputy Leader and Cabinet Member for Highways and Transport
3.	County Councillor Gina Dowding	Black and Asian history within Lancashire's schools' Curriculum	Cabinet Member for Children, Young People and Schools

County Councillor Shaun Turner, Cabinet Member for Health and Wellbeing, County Councillor Keith Iddon, Deputy Leader and Cabinet Member for Highways and Transport, and County Councillor Philippa Williamson, Cabinet Member for Children, Young People and Schools, replied respectively.

6. Confirmation of the Minutes from the Meeting held on 27 February 2020

Resolved: - That the minutes of the meeting held on 27 February 2020 be confirmed and signed by the Chairman.

7. Report of the Cabinet (Part A)

County Councillor Geoff Driver moved a report setting out the recommendations of the Cabinet in respect of supporting, in principle, a Combined Authority for Lancashire, with an Elected Mayor.

Resolved: - That approval be given to the Cabinet's recommendation to support, in principle, a Combined Authority for Lancashire, with an Elected Mayor, as set out in the report, now presented.

The following county councillors requested that their objection be recorded:
County Councillors Paul Hayhurst, Liz Oades, Mark Perks and David Whipp.

County Councillor Mohammed Iqbal requested that his abstention be recorded.

8. Delegation of Functions relating to Public Rights of Way within that Part of Lancashire within the Yorkshire Dales National Park to the National Park Authority

County Councillor Albert Atkinson moved a report setting out details of a proposal to delegate functions relating to public rights of way within that part of Lancashire within the Yorkshire Dales National Park to the National Park Authority.

Resolved: - That:

- (i) The delegation of powers and duties relating to public rights of way recorded on the Definitive Map and Statement within the area of Lancashire which is within the Yorkshire Dales National Park as set out at Appendix 'A' to the report, now presented, be approved.
- (ii) That approval be given to an Agreement being drawn up and entered into to give effect to the delegation of functions, as set out in the report, now presented, with final details to be considered and approved by the Director of Corporate Services.

9. Constitution of the County Council 2020/21

County Councillor Geoff Driver moved a report setting out, for approval, the county council's Constitution for the year ahead, noting changes since the Annual General Meeting in 2019 and considering proposals for the amendments in relation to the Education and Children's Services Scrutiny Committees.

The following amendment was proposed by County Councillor David Howarth, seconded by County Councillor David Whipp:

Amend Article 8 Citizens Rights under point 5 at the end of the sentence add –

"and the right to be represented by their elected divisional County Councillor at any decision making meetings where matters are being considered solely concerning that division, and to speak on their behalf."

On being put to the vote, the amendment was LOST.

The substantive motion was then put to the vote and was CARRIED.

In accordance with the requirements of procedural Standing Order B45(4), a recorded vote was taken. The names of the county councillors who voted for or against the Motion and those who abstained are set out below:

For (44)

A Ashton	S Clarke	M Green	J Purcell	D Stansfield
A Atkinson	A Clempson	P Greenall	J Rear	P Steen
P Britcliffe	J Cooney	A Hosker	P Rigby	C Towneley
I Brown	G Driver	K Iddon	A Riggott	S Turner
P Buckley	J Eaton	A Kay	M Salter	A Vincent
T Burns	C Edwards	S Morris	A Schofield	G Wilkins
J Burrows	D Foxcroft	E Nash	J Shedwick	P Williamson
S Charles	A Gardiner	D O'Toole	D Smith	B Yates
A Cheetham	G Gooch	E Pope	A Snowden	

Against (37)

T Aldridge	B Dawson	S Holgate	J Molineux	J Potter
A Ali	F De Molfetta	D Howarth	Y Motala	K Snape
L Beavers	G Dowding	M Iqbal	E Oades	J Sumner
J Berry	K Ellard	H Khan	G Oliver	M Tomlinson
L Collinge	J Fillis	E Lewis	M Parkinson	D Whipp
L Cox	J Gibson	S Malik	J Parr	
C Crompton	P Hayhurst	T Martin	M Pattison	
M Dad	N Hennessy	J Mein	M Perks	

Abstain (0)

It was therefore:

Resolved: - That:

- (i) The proposal to merge the Education and Children's Services Scrutiny Committees to a new Education and Children's Services Scrutiny Committee, with membership and terms of reference as set out in the report, now presented, be approved.
- (ii) Consideration be given to any other changes Full Council might wish to make to the constitution to enable the efficient and effective running of the county council.
- (iii) The Director of Corporate Services be authorised to make any consequential changes to other parts of the constitution arising from these changes.
- (iv) The Constitution of the County Council for the year 2020/21, as set out in the report, now presented, be approved.

10. Membership of Committees and Related Appointments for 2020/21

County Councillor Geoff Driver moved a report setting out, for approval, the constitution and membership of the committees of the county council for 2020/21 and the appointment of Chairs and Deputy Chairs of those committees for 2020/21.

The following amendment was proposed by County Councillor Azhar Ali, seconded by County Councillor John Fillis:

That County Councillor Erica Lewis be appointed Deputy Chair of the Internal Scrutiny Committee.

On being put to the vote, the amendment was LOST.

The following amendment was proposed by County Councillor Azhar Ali, seconded by County Councillor John Fillis:

That County Councillor Gillian Oliver be appointed Deputy Chair of the External Scrutiny Committee.

On being put to the vote, the amendment was LOST.

The following amendment was proposed by County Councillor Azhar Ali, seconded by County Councillor John Fillis:

That County Councillor Lorraine Beavers be appointed Deputy Chair of the Health Scrutiny Committee.

On being put to the vote, the amendment was LOST.

The substantive motion was then put to the vote and was CARRIED. It was therefore:

Resolved: - That:

- (i) The Constitution and membership of the committees of the county council for 202/21, as set out at a) in the report, now presented, be approved.
- (ii) The appointment of Chairs and Deputy Chairs of those committees for 2020/21, as set out at b) in the report, now presented, and as follows, be approved:

Committee	Chair	Deputy
Urgency	G Driver	K Iddon
Overview and Scrutiny		
Internal Scrutiny	D O'Toole	M Salter
External Scrutiny	E Nash	D Stansfield
Education and Children's Services Scrutiny	A Kay	M Dad
Health Scrutiny	P Britcliffe	S Morris
Other Committees		
Development Control	B Yates	S Clarke

Regulatory	J Eaton	I Brown
Audit, Risk and Governance	A Schofield	E Nash
Pension Fund	E Pope	A Schofield
Student Support Appeals	A Cheetham	
Employment	G Driver	K Iddon
Conduct	A Atkinson	P Buckley
Health and Wellbeing Board	S Turner	<i>Non CC Chair (D Gizzi)</i>

11. Police and Crime Panel for Lancashire - Appointment of a County Council Representative for 2020/21

County Councillor Geoff Driver moved a report asking Full Council to approve the appointment of one county councillor to serve on the Police and Crime Panel for Lancashire for 2020/21.

County Councillor Driver proposed that County Councillor Keith Iddon be appointed as the county council's representative, and that County Councillor Aidy Riggott be appointed as the county council's substitute representative.

Resolved: - That County Councillor Keith Iddon be appointed to serve on the Police and Crime Panel for Lancashire and that County Councillor Aidy Riggott be appointed to serve as the substitute representative for 2020/21.

12. Lancashire Combined Fire Authority - Appointment of County Council Representatives for 2020/21

County Councillor Geoff Driver moved a report asking Full Council to approve the appointment of 19 members to serve on the Lancashire Combined Fire Authority for 2020/21 on the basis of 10 Conservative members, 7 Labour members, 1 Liberal Democrat member and 1 Independent member.

Resolved: - That:

The following Members be appointed to serve on the Lancashire Combined Fire Authority 2020/21:

Conservative (10)	Labour (7)	Liberal Democrat (1)	Independent (1)
P Britcliffe	L Beavers	D Howarth	E Oades
I Brown	N Hennessy		
S Clarke	S Holgate		
J Eaton	H Khan		
A Kay	T Martin		
D O'Toole	F De Molfetta		
A Riggott	M Patterson		
J Shedwick			
D Stansfield			
G Wilkins			

13. Transport for the North and Transport for the North Scrutiny Committee - Appointment of County Council Representatives for 2020/21

County Councillor Geoff Driver moved a report asking Full Council to approve the appointment of members to serve on Transport for the North and Transport for the North Scrutiny Committee.

The following amendment was proposed by County Councillor Azhar Ali, seconded by County Councillor John Fillis:

That County Councillor Julie Gibson be appointed as the county council's representative on the Transport for the North Scrutiny Committee.

On being put to the vote, the amendment was LOST.

The substantive motion was then put to the vote and was CARRIED. It was therefore:

Resolved: - That:

The following Members be appointed to serve on Transport for the North and Transport for the North Scrutiny Committee for 2020/21:

Transport for the North

M Green
K Iddon (Substitute)

Transport for the North Scrutiny Committee

M Salter
A Snowden (Substitute)

14. Appointments to the Local Government Association's General Assembly, Boards and Special Interest Groups for 2020/21

County Councillor Geoff Driver moved a report asking Full Council to approve the appointment of representatives to serve on the Local Government Association General Assembly for 2020/21; the appointment of representatives to serve on a number of the Local Government Association's Special Interest Groups for 2020/21, and to note the arrangements for appointments to the Local Government Association's Boards.

Resolved: - That:

- (i) The representation and appointments to serve on the Local Government Association's General Assembly and Special Interest Groups, as set out in the report now presented, for 2020/21 be approved as follows:

LGA - General Assembly (4)

Conservative (3) Labour (1)

G Driver A Ali
K Iddon
P Williamson

LGA Special Interest Group - Coastal Issues (1)

S Clarke

LGA Special Interest Group - Rural Services Network (1)

C Towneley

LGA Special Interest Group - Nuclear Legacy Advisory Forum (1)

M Green

(ii) That the County Council's 12 votes be carried by County Councillor Geoff Driver.

(iii) That the arrangements for appointments to the Local Government Association's Boards as set out in the report, now presented, be noted.

15. Urgent Business

There was no urgent business to be considered.

16. Report of the Cabinet (Part B)

County Councillor Geoff Driver moved the report of the Cabinet from its meetings on 12 March 2020, 14 May 2020 and 11 June 2020, together with details of urgent Key Decisions taken since the last meeting of Full Council.

Resolved: - That the report of the Cabinet, now presented, be noted.

17(a) The Urgency Committee

County Councillor Geoff Driver moved the report of the Urgency Committee setting out details of decisions taken by the Monitoring Officer and the Executive Director of Adult Services and Health and Wellbeing under the county council's urgent business procedure on behalf of the Urgency Committee.

Resolved: - That the report of the Urgency Committee, now presented, be noted.

17(b) The Employment Committee

County Councillor Geoff Driver moved the report of the Employment Committee from its meeting on 9 March 2020.

Resolved: - That the report of the Employment Committee, now presented, be noted.

17(c) The Pension Fund Committee

County Councillor Eddie Pope moved the report of the Pension Fund Committee from its meeting on 6 March 2020.

Resolved: - That the report of the Pension Fund Committee, now presented, be noted.

17(d) The Overview and Scrutiny Committees

County Councillor David O'Toole moved the report of the Overview and Scrutiny Committees from their meetings as follows:

Children's Services Scrutiny Committee - 26 February 2020

Education Scrutiny Committee - 3 March 2020

External Scrutiny Committee - 25 February 2020

Internal Scrutiny Committee - 13 March 2020

Resolved: - That the report of the Overview and Scrutiny Committees, now presented, be noted.

18. Report of the Lancashire Combined Fire Authority

County Councillor Frank De Molfetta moved the report of the Lancashire Combined Fire Authority from its meeting on 24 February 2020.

Resolved: - That the report of the Lancashire Combined Fire Authority, now presented, be noted.

19. To consider Notices of Motion Submitted under Standing Order B36

1. It was moved by County Councillor Julie Gibson and seconded by County Councillor Lorraine Beavers that:

This council calls for fair funding for Lancashire Constabulary and the return of the numbers of police officers that Lancashire has lost since 2010.

This council notes that Lancashire Constabulary has seen amongst the highest level of cuts of any police force in the country with a reduction of 753 police officers.

Cuts have consequences - and this has meant that Lancashire has seen an increase in violent crime, knife crime, county lines (drug dealing) and even homicides.

By contrast, many forces in the south of England have seen no impact from austerity. Surrey, for example, has had a reduction of just 8 police officers (government figures) since 2010 and yet will receive 78 back this year. At the same time Lancashire will be allocated additional funding for just 153 police officers. This year Surrey will have 70 more police officers than in 2010 whilst in Lancashire we will still have 600 fewer. This is unfair, unjust and simply unacceptable. Lancashire is not a second class county and we should not be treated as one.

This council wholeheartedly supports the campaign of our Police and Crime Commissioner to get fair funding for Lancashire Police and our Bobbies back on the streets of Lancashire, and resolves that the Chief Executive and Director of Resources writes to the Home Secretary and the Minister of State for Policing and the Fire Service calling on them to establish fair funding for Lancashire Constabulary.

The following friendly amendment was proposed by County Councillor Tim Ashton in accordance with Standing Order B42:

This Council calls for fair funding for Lancashire Constabulary which has been more adversely affected by Government funding policies than many other Police forces.

Council recognises the anomalies in the funding formulae which disproportionately and adversely affect Lancashire Constabulary and resolves to request the Chief Executive and Director of Resources to write to the Home Secretary and the Minister for Policing and the Fire Service requesting that adequate resources are provided for Policing in Lancashire.

The friendly amendment was accepted by County Councillor Gibson and became the substantive motion.

The substantive motion, as amended by County Councillor Ashton's friendly amendment, was then put to the vote and was CARRIED. It was therefore:

Resolved: - That:

This Council calls for fair funding for Lancashire Constabulary which has been more adversely affected by Government funding policies than many other Police forces.

Council recognises the anomalies in the funding formulae which disproportionately and adversely affect Lancashire Constabulary and resolves to request the Chief Executive and Director of Resources to write to the Home

Secretary and the Minister for Policing and the Fire Service requesting that adequate resources are provided for Policing in Lancashire.

2. It was moved by County Councillor Gina Dowding and seconded by County Councillor David Whipp that:

The Greater Lancashire Plan

Lancashire County Council welcomes the statement of intent within the 'Redefining Lancashire: our approach to recovery' document that the forthcoming Greater Lancashire Plan will be based on the three core components of:

- delivering economic resilience
- capitalising on the county's unique set of environmental assets
- setting in train a public service reform programme that will transform the delivery of public services across the county

Lancashire County Council further notes that climate and environmental imperatives must underpin all economic recovery to deliver future economic resilience and well-being of our residents, visitors and workers; and the programmes listed so far fall way short of plan fit for a zero-carbon 21st-century Lancashire.

Lancashire County Council therefore requests that the forthcoming Greater Lancashire Plan:

1. Focuses a far higher proportion of spending and investment, (currently just £4m of £62.5 m specifically for low carbon energy and technologies) on creating new jobs and investment in low-carbon sectors; rapid adaptation of existing manufacturing and businesses to net zero-carbon; and sustainable transport.
2. Adopts a transformational approach which embeds in EVERY programme:
 - better health and well-being of the population
 - meeting the demands of the climate challenge and ensuring a high quality environment
 - meaningful, rewarding work, working conditions and pay, training, and the reduction in economic, environmental, social and health inequalities
3. Targets funding, investment and development to:
 - the renewable energy supply sector, including onshore wind, offshore wind, solar, as well as new green hydrogen alternatives
 - the circular economy and waste recovery
 - a large-scale retrofit and energy efficiency programme for public and private buildings and homes, to reduce fuel poverty, create jobs and training, and ensure comfortable healthier buildings

- the manufacture and production of low-carbon products
 - shortening supply chains, not just in manufacturing, and encourage a higher proportion of Lancashire consumption to be met by Lancashire products
4. Has greater focus on diversification rather than financial underpinning for the aerospace and nuclear industries, which global economic observers agree are a declining sector; and encourages those businesses to produce new low-carbon products for use in a low-carbon civil society.

The Council also calls on Lancashire leaders to actively encourage relocation of Government departments and civil service jobs directly into Lancashire which will contribute to a well-paid, skilled and sustainable workforce.

The following amendment was proposed by County Councillor Michael Green and seconded by County Councillor Tim Ashton:

The Greater Lancashire Plan

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- Delivering economic resilience
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- Setting in train a public service reform programme that will transform the delivery of public services across the county

Lancashire County Council further notes that climate and environmental imperatives will be significant factors to be considered in the future economy and wellbeing.

The Greater Lancashire Plan is an intended means to re-position Lancashire into the 'fast track' of places and to demonstrate its overall offer to the sub-national agenda. It is about:-

- Clarifying and strengthening best available evidence about Lancashire and producing a credible and compelling case for its immediate and long term sustainable development
- Pulling together a single and coherent narrative that tells the Lancashire 'story' and trajectory and
- Exploring in collaboration and at scale how to intervene to tackle challenges, seize opportunities and build positive economic growth and quality of life for the benefit of everyone in Lancashire.

The county council resolves that the Greater Lancashire Plan should seek to build on existing priorities for the region, which include:-

- Levelling up and further devolution
- Strategic Economic Framework and Local Industrial Strategy
- Climate Change and clean growth initiatives
- Public Service reform embracing 'best in class' service delivery
- Reinforcing leadership and building an enticing investment portfolio
- Building local capacity and flexibility to respond to demand across the spectrum
- Building capacity for housing growth and market and technology foresight to be fit for the future,
- Future-proofing Lancashire's infrastructure for net zero carbon and digital connectivity and
- Understanding historic disadvantages and addressing underlying issues such as health and skills inequalities

The amendment was put to the vote and was CARRIED and became the substantive motion.

The substantive motion was then put to the vote and was CARRIED.

It was therefore:

Resolved: - That:

The Greater Lancashire Plan

Lancashire County Council welcomes the statement of intent within the 'Redefining Lancashire: our approach to recovery' document that the forthcoming Greater Lancashire Plan will be based on the three core components of:

- Delivering economic resilience
- Capitalising on the county's unique set of environmental assets
- Setting in train a public service reform programme that will transform the delivery of public services across the county

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- Building capacity for housing growth and market and technology foresight to be fit for the future,
- Future-proofing Lancashire's infrastructure for net zero carbon and digital connectivity and
- Understanding historic disadvantages and addressing underlying issues such as health and skills inequalities

Angie Ridgwell
Chief Executive and Director
of Resources

County Hall
Preston

Meeting of the Full Council
Meeting to be held on Thursday, 15 October 2020

Report submitted by: Head of Legal and Democratic Services

Part A

Electoral Division affected:
None;

Lancashire County Council Timetable of Meetings 2021/22
(Appendix 'A' refers)

Contact for further information:
Cath Rawcliffe, Tel: (01772) 533380, Democratic Services Officer
cath.rawcliffe@lancashire.gov.uk

Executive Summary

This report sets out a draft timetable of Full Council, Cabinet and Committee meetings for the period 1 June 2021 to 31 May 2022.

Recommendation

Full Council is asked to approve the timetable of Full Council, Cabinet and Committee meetings for the period 1 June 2021 to 31 May 2022 inclusive, as set out at Appendix 'A'.

Background and Advice

Attached at Appendix 'A' is a draft timetable of Full Council, Cabinet and Committee meetings for the period 1 June 2021 to 31 May 2022 inclusive.

The timetable has been prepared taking into account:

- The county council's existing governance and decision making arrangements
- School holiday closures
- Major religious holidays
- District Council budget meeting dates (where dates are confirmed)

Once agreed the timetable of meetings will be circulated widely around the County Council and to all 12 Lancashire District Councils for information.

Consultations

N/A

Implications:

This item has the following implications, as indicated:

Risk management

No significant risks have been identified.

**Local Government (Access to Information) Act 1985
List of Background Papers**

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A

Lancashire County Council Timetable of Meetings 2021/22

Appendix A

		JUN '21	JUL '21	AUG '21	SEP '21	OCT '21	NOV '21	DEC '21	JAN '22	FEB '22	MAR '22	APR '22	MAY '22
Audit, Risk and Governance Committee (w)	2.00 pm Monday		26			18			31			25	
Cabinet (w)	2.00 pm Thursday	10	8	5	2	7	4	2	20	3	3	7	
Cabinet Committee on Performance Improvement	2.00 pm Thursday		1		9		25				10		12
Corporate Parenting Board	6.00pm Tues/Weds/Thur	16	22nd at 1.30pm		21		24		13		15		11
Development Control Committee (w)	10.30 am Wednesday	9	21		8	20		8	19		2	27	
Education and Children's Services Scrutiny Committee (w)	10.30 am Tuesday	8	13		*1	5	9	7	18	22	*16	*20	17
Employment Committee	2.00 pm Monday	7	5		13	11	8	6	10	7	14	11	
External Scrutiny Committee (w)	10.00 am Tuesday		*16			12			11			12	
Full Council (w)	1.00 pm Thursday		15			14		16		17 (B) 24			26(AGM)
Health Scrutiny Committee (w)	10.30 am Tuesday	29			14		2	14		1	22		
Internal Scrutiny Committee (w)	10.00am Friday		9		10		12		21		4	22	
Lancashire Health and Wellbeing Board	2.00pm Tuesday	15	20		7		16		25		8		10
Pension Fund Committee	10.30 am Friday	18			17		26				11		
Regulatory Committee (w)	10.30 am Wednesday	23			15		17		26		9		
Student Support Appeals Committee #	10.00 am Monday	*15	12		6	4	8	*9	17	*23	21	28*	

* = Change of day

B = Budget

AGM = Annual General Meeting

= Meeting not open to press and public

(w) = Meeting is webcast

Meeting of the Full Council

Meeting to be held on Thursday, 15 October 2020

Report submitted by: Head of Legal and Democratic Services

Part A

Electoral Division affected:
None;

Report of the Pension Fund Committee - Revised Terms of Reference of the Lancashire Local Pension Board

(Appendix 'A' refers)

Contact for further information:

Mike Neville, Tel: (01772) 533431, Senior Democratic Services Officer,
mike.neville@lancashire.gov.uk

Executive Summary

The Pension Fund Committee has considered and approved revised Terms of Reference for the Lancashire Local Pension Board which are now presented for consideration and approval by Full Council.

Recommendation

Full Council is asked to consider the recommendation of the Pension Fund Committee on 18 September, 2020 to approve the revised Terms of Reference of the Lancashire Local Pension Board, as set out at Appendix 'A' to this report.

Background and Advice

In December 2019 the Head of the Pension Fund reviewed the Terms of Reference of the Board in accordance with the 2019/20 work plan and presented an amended draft to the Board in January 2020. At that time the Board agreed that further work be done on some sections of the draft and that a revised version be shared with all members of the Board outside of the meeting. A revised draft was subsequently circulated to all members of the Board for review ahead of the next scheduled meeting.

However, as the Board meeting in April 2020 was cancelled due to the UK Covid-19 outbreak the revised draft Terms of Reference were approved by the Board using the written resolution procedure, as reported to the Board on 14 July 2020.

The intention was for the revised draft to be presented to the Pension Fund Committee on 19 June 2020. However, that meeting was also cancelled due to the

ongoing pandemic with significant items of business being deferred to the meeting in September.

On 18 September 2020 the Pension Fund Committee met remotely and approved the revised draft Terms of Reference and recommended them to Full Council for consideration and approval. The copy of the revised Terms of Reference is attached as Appendix 'A' with any amendments shown in bold italics.

The majority of amendments relate to clarifying those areas where the Full Council, as the Administering Authority of the Lancashire County Pension Fund, has delegated its authority to the Pension Fund Committee.

Other amendments relate to:

- Clarification on the role/responsibilities of the Independent Chair of the Board
- Specifying the quorum for Board meetings
- Clarifying decision making with regard to voting at meetings and also in circumstances where decisions are required between meetings.
- Reference to the specific budget which has been allocated to the Board
- Clarification regarding the remuneration of Board members generally and specifically for employers of Board members Consultations

Consultations

The Head of the Pension Fund and the Lancashire Local Pension Board.

Implications:

This item has the following implications, as indicated:

Risk management

It is a matter of good governance to review the Terms of Reference of the Board in order to ensure that they remain fit for purpose.

Local Government (Access to Information) Act 1985 List of Background Papers

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate N/A

N/A

Appendix A

Revised Terms of Reference as approved by the Lancashire Local Pension Board

1. Role and remit of the Board
 - a) To assist Lancashire County Council as the Administering Authority in its role as Scheme Manager (***as delegated to the Pension Fund Committee***):
 - i. to secure compliance with the Local Government Pension Scheme (LGPS) regulations and any other legislation relating to the governance and administration of the LGPS;
 - ii. to secure compliance with requirements imposed in relation to the LGPS by the Pensions Regulator; and
 - iii. in such other matters as the LGPS regulations may specify.
 - b) To ensure the effective and efficient governance and administration of the LGPS for the Lancashire County Pension Fund (the Fund).
 - c) To provide the ***Pension Fund Committee*** with such information as it requires to ensure that any member of the Board or person to be appointed to the Board does not have a conflict of interest.
 - d) To review and scrutinise governance processes and procedures to ensure that the Fund is managed and administered effectively and efficiently and complies with the code of practice on the governance and administration of public service pension schemes issued by the Pension Regulator.
 - e) To meet sufficiently regularly to discharge its duties and responsibilities effectively, but not less than four times in any year.
 - f) To review the key policy documents for the Fund to ensure they are fit for purpose.
 - g) The Board must assist the ***Pension Fund Committee*** with such other matters as the scheme regulations may specify.

This role involves but is not limited to assisting with, the oversight of and commenting on:

- i the development of improved customer services.
- ii the monitoring of administration and governance against key performance targets and indicators.
- iii the effectiveness of processes for the appointment of advisors and suppliers to the ***County Council***.
- iv a review of the Lancashire County Pension Fund Risk Register as it relates to the Scheme Manager function of the Authority.
- v the development of improved management, administration and

governance structures and policies.

- vi a review of the outcome of actuarial reporting and valuations.
- vii any other area within the core function (i.e. ensuring effective and efficient governance of the Scheme) that the Board deems appropriate.
- h) To review the outcome of internal and external audit reports in relation to the Fund.
- i) To make such recommendations to the Pension Fund Committee and/or Full Council as it considers appropriate in relation to any matter that the Board considers may improve the performance of the Fund.
- j) To submit to the **Pension Fund Committee** in March each year a proposed annual work plan for the forthcoming financial year.
- k) To carry out any activities relating to the efficient governance and administration of the Fund which the Pension Fund Committee or Full Council may request the Board to undertake.

2. Membership and Appointment Process

The Board shall consist of 9 members and be constituted as follows:

4 employer representatives, of whom:

- i. 2 shall be nominated by Lancashire County Council, where these are councillors or officers they shall meet the requirements of the relevant regulations in relation to avoidance of conflict with the County Council's role as Administering Authority;
- ii. 1 shall be nominated by the Unitary, City, and Borough Councils and the Police and Fire bodies which are employers within the Lancashire County Pension Fund; and
- iii. 1 shall be nominated following consultation with the other employers within the Fund.

4 scheme member representatives drawn from the membership of the Fund.

1 independent member selected by the **Pension Fund Committee** who shall not be a member of the Lancashire County Pension Fund and who shall be appointed as Chair of the Board.

Members in the above categories will only be appointed to the Board by the **full Council** if they meet the knowledge and understanding requirements set out in the relevant regulations and guidance, and as set out in Section 5 below.
Process

- a) Two employer representatives shall be nominated by Lancashire County Council. The nomination of a County Councillor or officer shall comply with the requirements of the relevant regulations in relation to avoidance of conflict with the County Council's role as Administering Authority.
- b) One employer representative to be drawn from the Unitary, City, and Borough Councils and the Police and Fire bodies which are employers within the Fund.
- c) One employer representative to be drawn from all other employers within the Fund.
- d) Four scheme member representatives to be drawn from the membership of the Fund.

Employers within the Fund shall be notified of any vacancies arising under categories b) and c) above. Any nominations shall be submitted to the county council's Director of Corporate Services.

A vacancy arising under category d) shall be brought to the attention of employer and member representative bodies to enable the vacancy to be advertised as widely as possible. This will include details of the vacancy being published on websites as appropriate. Scheme members shall submit expressions of interest to the county council's Director of Corporate Services.

All nominations and expressions of interest submitted under categories b), c) and d) would go through an initial sifting process by the Head of the Pension Fund in consultation with the Chair of the Lancashire Local Pension Board. Nominations and expressions of interest would be considered against the role profile and having regard to equal opportunities legislation. In the event that more than one suitable candidate is identified, there will be a formal interview process involving the Chair and two other members of the Board. The interview process would test the ability of the individual to meet the requirements of the role and any recommended appointment would be made on merit.

Once a suitable representative has been identified they would need to be formally appointed to the Board by the Full Council.

- e) One independent member selected and appointed by the county council as the Administering Authority.

This person shall not be a member of the Fund. Such appointment will only be made following an openly advertised competition for the role. Interviews will be arranged and conducted as necessary by the Head of the Pension Fund who shall make a recommendation to the Pension Fund Committee for consideration who will then refer the matter to the Full Council for a decision as appropriate.

3. Term of appointment and removal of members of the Board

- a) The Independent Chair of the Pension Board shall be appointed by the Full Council for an initial 2 years with an option for the appointment to be extended for an additional 2 years.
- b) Other members of the Board will serve for an ***initial four year term with an option to extend for a further 4 years, subject to the approval of the Full Council.*** Other than as a result of retirement at the expiry of this period the term of office of a member of the Board will come to an end:
 - i) For employer representatives who are councillors if they
 - cease to hold office as a councillor,
 - are appointed to serve on the Pension Fund Committee,
 - are replaced in accordance with the change of membership procedure adopted by the County Council, or
 - are removed by a resolution of the Full Council.
 - ii) For employer representatives who are not councillors when they cease to be employed by the employing body where they were employed on appointment;
 - iii) For a scheme member or employer representative if they are appointed to a role with responsibility for the management or administration of the Fund.
 - iv) For scheme member representatives if they cease to be a member of the Fund.
 - v) Where there is a conflict of interest which cannot be managed in accordance with the Conflict of Interests Policy.
 - vi) Where an individual fails to attend meetings, undertake training or otherwise comply with the requirements of being a member of the Pension Board.
- c) Each Board member should endeavor to and is expected to attend all Board meetings during the year. Given the nature of the Board as a supervisory body and the need for appropriate knowledge and skills and the clear avoidance of conflicts of interest substitute members are not permitted.
- d) Other than by ceasing to be eligible as set out above, a Board member (including the independent member) may only be removed from office during a term of appointment by the consent of the Full Council
4. Code of Conduct and Conflict of Interests Policy for Board Members, Officers and Advisors

The role of the Pension Board requires the highest standards of conduct and therefore the “seven principles of public life” will be applied to all Board members and embodied in their Code of Conduct as approved by the Board and published on

the Local Pension Fund Website.

5. Knowledge and Understanding

- a) A member of the Board must be conversant with:
 - i) The legislation and associated guidance of the LGPS.
 - ii) Any document recording policy about the administration of the LGPS which is for the time being adopted by the Fund.
- b) A member of the Board must have knowledge and understanding of:
 - i) The law relating to pensions, and
 - ii) Any other matters which are prescribed in regulations.
- c) It is for individual Board members to be satisfied that they have the appropriate degree of knowledge and understanding to enable them to properly exercise their functions as a member of the Pension Board.

In line with this requirement Board members are required to be able to demonstrate their knowledge and understanding and to refresh and keep their knowledge up to date. A record of the training Board members have undertaken will be presented to the Board on an annual basis

- d) Board members will undertake a personal training needs analysis and regularly review their skills, competencies and knowledge to identify gaps or weaknesses.
- e) Board members will comply with the Training Policy approved by the Pension Fund Committee.

6. ***Role of the Chair***

- a) ***To ensure that the Board delivers its purpose as set out in these Terms of Reference.***
- b) ***To ensure that Board meetings are productive and effective and that all members of the Board have an opportunity to contribute to discussions.***
- c) ***To seek to ensure that the Board reach consensus when making decisions and to put decisions to a vote when it cannot be reached.***
- d) ***To facilitate the Annual Review of the effectiveness of the operation of the Board over the previous year and draft a report on the findings for inclusion in the Annual Report of the Fund.***

7. ***Quorum***

- a) ***For the Board to be quorate the Chair and at least 2 employer***

representatives and 2 scheme member representatives must be present.

- b) *In the event that the Board is inquorate the meeting may continue but any decisions will be non binding until they can be ratified by the Board.*

8. Decision making

Employer/members representatives on the Board will have an individual voting right but it is expected the Board will, as far as possible, reach a consensus. Under Regulation 106(7) of the LGPS Regulations 2013 the Chair is explicitly excluded from having the right to vote.

Written resolution procedure - Should the Board need to take a decision between scheduled meetings then all Employer/Scheme Member representatives on the Board shall be consulted by email on the proposal and asked to indicate whether or not they support the recommendation. The Chair will receive a copy of the written resolution for their information. The decision of the Board will then be based on a simple majority of the responses received and will be reported to the subsequent Board meeting.

9. Board Meetings – Notice, Minutes and Reporting

- a) The Director of Corporate Services shall give notice to all Board members of every meeting of the Board, and shall ensure that papers are published on the Lancashire County Pension Fund Website at least 5 working days prior to each meeting.
- b) The Director of Corporate Services shall ensure that a formal record of Board proceedings is maintained. Subsequent to each meeting the Chair will be asked to approve the minutes for publication and circulation to all members of the Board.
- c) The Board in considering items of business at its ordinary meetings shall in relation to each item consider whether it wishes to make a recommendation to the **Pension Fund Committee** with the response of the Committee being reported to the subsequent Board meeting.
- d) Annual Report - The Pension Board shall produce an Annual Report on the nature and effect of its activities for consideration by the **Pension Fund Committee**. The contents of the Annual Report will be subject to consideration and agreement at a meeting of the Board, but should include, inter alia:
- i) Details of the attendance of members at Board meetings;
 - ii) Details of the training and development activities provided for members of the Board and attendance at such activities;
 - iii) Details of any recommendations made by the Board to the Pension Fund Committee and the response of the Committee to those recommendations.
 - iv) Details of the costs incurred in the operation of the Board.
 - v) **A statement by the Chair on the findings of the Annual Review of the**

effectiveness of the Board.

If approved by the Committee the Annual Report of the Board will be incorporated into the Annual Report of the Fund and submitted to the full Council for approval.

- e) If considered appropriate the Board may establish Sub Groups to look in detail at specific issues and report back to the Board.

10. Publication of Pension Board information

Scheme members and other interested parties will want to know that the Fund is being efficiently and effectively managed. They will also want to be confident that the Board is properly constituted, trained and competent in order to comply with scheme regulations, the governance and administration of the scheme and requirements of the Pension Regulator.

The Board will ensure that up to date information is posted on the Lancashire County Pension Fund website showing

- The names, contact details and other relevant information about the Pension Board members;
- The responsibilities of the Pension Board as a whole;
- The full Terms of Reference and policies of the Pension Board and how they operate;
- Any specific roles and responsibilities of individual Pension Board members.

The Pension Fund Committee will also consider requests for additional information to be published or made available to individual scheme members to encourage scheme member engagement and promote a culture of openness and transparency.

11. ***Budget***

- a) ***The Board is to be provided with adequate resources to fulfil its role. In doing so the budget for the Board shall be met from the Lancashire County Pension Fund.***
- b) ***The Pension Fund Committee shall approve an annual budget for the Board which will be managed by and at the discretion of the Head of Fund.***

12. Reimbursement of Travel and Subsistence Expenses and Remuneration.

- a) All Board members shall, on the production of relevant receipts be reimbursed for travel and subsistence expenses they have actually and necessarily incurred in the conduct of their duties as a member of the Board, including attendance at relevant training and development activities.

- b) Board members shall be reimbursed a mileage allowance for use of their own car at the rate proscribed by HM Revenues and Customs from time to time as adopted by Lancashire County Council.
- c) ***Where members of the Board are in employment their employer will be able to reclaim from the Lancashire County Pension Fund a sum equivalent to salary, employers' national insurance contributions and employers' pension contributions, in respect of time spent by the individual in fulfilling their duties as a member of the Board, including attendance at relevant training and development activities. Where any applicable sums and contributions are claimed by an employer, costs must actually have been incurred by the employer and evidence must be provided with any claim.***

Members of the Board may be able to reclaim from the Lancashire County Pension Fund a sum in financial loss commensurate to time spent by the individual in fulfilling their duties as a member of the Board, including attendance at relevant training and development activities, except where such sums are recoverable under any other paragraph of these terms of reference. Where any applicable sums are claimed by an individual evidence must be provided with the claim. The Head of Fund will have absolute discretion to determine the final sum reimbursed based on what is deemed sufficiently evidenced, reasonable and proportionate, to be assessed on a case by case basis.

- d) In accordance with the decision of the Full Council on 28 February 2019, the Chair of the Board shall receive a fixed annual allowance of £12,500 (in addition to travel and subsistence expenses) to be inflated in April each year by the Consumer Price Index for the previous September. The payment of the annual allowance will be split 50:50 between the Lancashire County Pension Fund and the London Pensions Fund Authority.

13. Advisers to the Board

- a) The Board may be supported in its role and responsibilities through the appointment of advisers, in addition to the County Council's officers and the Fund's various advisers and shall, subject to any applicable regulation and legislation from time to time in force, consult with such advisers to the Board and on such terms as it shall see fit to help better perform its duties.
- b) The Board shall ensure that the performance of any advisers so appointed is reviewed on a regular basis.

14. Reporting Breaches

Any breach brought to the attention of the Board, whether potential or actual, shall be dealt with in accordance with the procedure set out in a separate [policy](#)

Note

Administering Authority	Is the Full Council of Lancashire County Council as set out in Part I of Schedule 3 of the Local Government Scheme Regulations 2013
Scheme Manager	Is the Pension Fund Committee (Full Council having delegated powers to the Committee as set out in the County Councils Constitution).
Pension Board or Board	Is the local Pension Board for the Lancashire County Council as Administering Authority for the Lancashire County Pension Fund as required under the Public Service Pensions Act 2013
Chair	The individual responsible for chairing meetings of the Lancashire Local Pension Board and guiding its debates.
LGPS or Scheme	Means the Local Government Pension Scheme as constituted by the Local Government Pension Scheme Regulations 2013, the Local Government Pension Scheme (Transitional Provisions, Savings and Amendment) Regulations 2014 and The Local Government Pension Scheme (Management and Investment of Funds) Regulations 2009
Fund	Means the Lancashire County Pension Fund

**Meeting of the Full Council
Meeting to be held on Thursday, 15 October 2020**

Report submitted by: Director of Corporate Services

Part A

Electoral Division affected:
None;

**Delegation of Pension Administration Functions: Hertfordshire County Council
to Lancashire County Council**

Contact for further information:
Laura Sales, Tel: (01772) 533375, Director of Corporate Services,
laura.sales@lancashire.gov.uk

Executive Summary

This report is regarding a proposal that Lancashire County Council agrees to Hertfordshire County Council delegating its pension fund administration function to Lancashire County Council pursuant to section 101 of the Local Government Act 1972.

Recommendation

That Full Council agrees to Hertfordshire County Council delegating its pension fund administration function to Lancashire County Council pursuant to section 101 of the Local Government Act 1972.

Background and Advice

Lancashire County Council's pension functions (administration and investment services) have since 2016 been delivered on its behalf by the Local Pension Partnership Limited (LPPL) a company group owned by Lancashire County Council and the London Pension Fund Authority (LPFA). Pension administration services are provided by the administration arm of the Local Pensions Partnership, which is called Local Pensions Partnership Administration Limited (LPPA), with investment services being undertaken by the investment arm Local Pensions Partnership Investments Limited (LPPI).

Prior to the establishment of LPPL, both the council and LPFA provided services to other public authorities and since 2016, LPPL has been successful in adding new clients.

Hertfordshire County Council receives services from LPPL by virtue of a commercial agreement in place as at 2016 with LPFA. This agreement expires at the end of this financial year and Hertfordshire wishes LPPL to continue to deliver the services. The current arrangement includes the Hertfordshire Fire and Rescue Service whose pension fund is administered by Hertfordshire County Council and it is proposed that this be included in the arrangement.

In the past Lancashire County Council has opted to provide pension administration services to other local authorities by way of a formal delegation of powers pursuant to section 101 of the Local Government Act 1972, an option which is not open to LPFA as it is not a local authority and cannot therefore take advantage of the same powers available to local authorities under the 1972 Act. Such an option is not considered to be a commercial arrangement and Hertfordshire County Council is able to delegate its powers to Lancashire County Council without having to put the service out to tender.

As part of the proposed delegation, Hertfordshire County Council would pass its agreed budget of approximately £1.700m for pension administration services to Lancashire County Council which would instruct LPPL to deliver the services to Hertfordshire County Council with the funding being passed through to LPPL.

The arrangement whilst not being of a commercial nature will nonetheless be governed by a formal written agreement involving Hertfordshire County Council, LPPL and Lancashire County Council setting out the nature of the services and the expected key performance indicators. Lancashire County Council enjoys the benefit of an indemnity from LPPL protecting it against any claims which stem from LPPL negligence or breach of contract/breach of statutory duty, etc. The terms of the indemnity arrangements as between the council, LPPL and its customers are currently under review but it is not anticipated that any changes would expose the council to additional risk.

The proposal set out in this report will enable LPPL to continue to deliver the service to Hertfordshire County Council as it has done since 2016. If agreed by Full Council, LPPL would be appointed by Lancashire County Council under powers available under the Local Government Act 1972 rather than through LPFA by way of commercial agreement.

The authority to agree to undertake a function delegated by another local authority under the 1972 Act sits with Full Council.

Consultations

Hertfordshire County Council and LPPL.

Implications:

This item has the following implications, as indicated:

Risk management

Whilst there is some scope for errors to be made by LPPL which could lead to losses, this has been addressed in the agreement between Lancashire County Council, LPPL and the customer authority. LPPL carries the usual business insurance to cover any loss and has indemnified Lancashire County Council so that the risk to Lancashire County Council is minimal.

Local Government (Access to Information) Act 1985 List of Background Papers

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A

Meeting of the Full Council
Meeting to be held on Thursday, 15 October 2020

Report submitted by: Head of Fund, Lancashire County Pension Fund

Part A

Electoral Division affected:
None;

Lancashire County Pension Fund Annual Report for the Year Ending 31 March 2020

Contact for further information:

Abigail Leech, Tel: (01772) 530808, Head of Fund, Lancashire County Pension Fund
abigail.leech@lancashire.gov.uk

Executive Summary

The Constitution of the County Council requires the Full Council to receive a report from the Pension Fund Committee on the state of the Lancashire County Pension Fund and on investment activities during the preceding year.

This report summarises key elements of the Fund, as detailed in the Annual Report approved by the Pension Fund Committee on 18 September 2020.

Recommendation

That the state of the Lancashire County Pension Fund and investment activities for the year ended 31 March 2020, as set out in the report and detailed in the Lancashire County Pension Fund Annual Report 2019/20, are noted.

Background and Advice

The Constitution of the County Council states that the Full Council should receive an annual report from the Pension Fund Committee on the state of the Lancashire County Pension Fund and on investment activities during the preceding year.

On 18 September 2020 the Pension Fund Committee considered the draft 2019/20 Annual Report of the Lancashire County Pension Fund and resolved:

1. The accounts of the Fund are approved subject to any audit adjustment agreed by the Head of Fund and are recommended for approval to the Audit, Risk and Governance Committee on 19 October 2020.

2. Subject to any agreed audit adjustments or other minor amendments, the Lancashire County Pension Fund 2019/20 Annual Report is approved for publication on or before 1 December 2020.

The Fund Annual Report includes the statement of accounts which are included within the Lancashire County Council Statement of Accounts for the year ended 31 March 2020 and have a statutory approval date of 30 November 2020. This year the deadline is later than in previous years due to changes brought about by the Covid-19 pandemic. The external auditors of the Fund, Grant Thornton, will provide their opinion on the accounts and the Annual Report of the Fund at, or shortly after, the next meeting of the Audit, Risk & Governance Committee on 19 October 2020.

The external audit opinion will focus on whether the information within the Annual Report is consistent with the audited financial statements included within the Lancashire County Council Statement of Accounts. Grant Thornton have advised that they plan to issue a 'consistent opinion'.

Set out below is an outline of the Fund's performance and investment activity for the year in the context of significant events and scheme developments, together with a summary of the key financials from the accounts.

Covid-19

The final quarter of the financial year saw unprecedented market volatility and economic uncertainty as a result of the Covid-19 pandemic which will continue to have an impact on the general economy and investments of the Fund for a significant period of time. Following an initial impact the funding level for the Fund stabilized relatively quickly and is currently at over 100% meaning the Fund is well placed to meet its obligations to members.

Scheme funding level

The latest triennial actuarial funding valuation took place during the year to 31 March 2020. This assesses the liabilities and assets of the Fund and is used to determine the employer contribution rates effective from 1 April 2020 to 31 March 2023. Based on the assumptions used by the Actuary the Fund was 100% funded which is an improvement from the previous valuation in 2016 when the funding level was at 90%.

Investment performance

The Fund has seen a positive investment performance with a return of 1.78% over the last 12 months which was higher than the planned benchmark rate of 0.34%. This is a positive outcome of the investment strategy developed by the Pension Fund Committee in addition to the performance of individual investment managers and places the Fund at the top of the 2019/20 Local Authority Fund league table for total fund 12 month performance, from a population of 63 UK local government pension funds.

Investment pooling arrangements

The county council continues to collaborate with the London Pension Fund Authority providing appropriate oversight of the joint ownership of the Local Pensions Partnership. The recent restructuring of the Partnership into separate administration and investment focused entities will create a more efficient operation. The Fund has

also benefitted from a reduction in investment management expenses as a result of the economies of scale associated with the pooling of investment assets. These savings continue to be closely monitored.

Administration

The administration service performed to a high standard in the year and achieved an overall performance of 98% with all statutory requirements being met and service level agreement targets being exceeded. Membership of the Fund has continued to increase and now totals 178,150 members from over 400 organisations, an increase of 1,674 members since the previous year.

Statement of Accounts extracts and key financial results

- **Contributions income £177.0m (2018/19 £170.9m)**

Total contribution income from employers and members is consistent with the prior year and excludes amounts from those employers who exercised the option to pay up-front following the 2016 actuarial valuation.

- **Management expenses £65.0m (2018/19 £76.3m)**

Management expenses include administrative expenses, investment management expenses and oversight and governance costs.

Fund administrative expenses are paid to the Local Pensions Partnership and include core pension administration services on a cost-per-member basis together with additional work done on behalf of the Fund around employer risk. The movement in investment management expenses is in line with expectations following market movements and the economies of scale associated with the pooling of assets.

The cost of the 2019 actuarial valuation is included within oversight and governance expenses and accounts for the majority of the increase in costs compared to the previous year.

- **Investment income £206.1m (2018/19 £193.5m)**

Income from pooled investments increased compared to the prior year, most notably within the infrastructure portfolio. This was offset in part by a reduction in income from investment properties due to a reduction in rental income receivable combined with an increase in property related expenditure.

- **Change in market value of investments £1.4m (2018/19 £781.5m)**

The significant reduction in the change in market value of investments compared to the prior year is due to market conditions – most notably the impact on the global economy of the Covid-19 pandemic in the final quarter of the financial year.

- **Closing net assets of the Fund £8,437.7m (2018/19 £8,410.1m)**

The fund account deficit, before accounting for investing activities, was £6.2m lower than the prior year, however, the £767.5m reduction in the return on investments (including investment income) compared to the year ended March 2019 resulted in an overall increase in the net assets of the Fund of £27.6m, maintaining the year end valuation at £8.4bn.

Consultations

The Local Pensions Partnership was consulted on the reporting of administration and investment information.

Grant Thornton will review the accounts of the Fund until the date of signing and will provide an opinion on both the accounts, and the consistency of the annual report with the accounts.

Implications:

This item has the following implications, as indicated:

Risk management

As Administering Authority it is important that the county council receives regular updates from the Pension Fund Committee regarding the activity and performance of the Fund. The Annual Report of the Fund is to be published in line with the statutory deadline of 1 December 2020 and will be made available to view via the Lancashire County Council website and the Your Pension Service website.

Local Government (Access to Information) Act 1985 List of Background Papers

Paper	Date	Contact/Tel
None		
Reason for inclusion in Part II, if appropriate		
N/A		

Meeting of the Full Council
Meeting to be held on Thursday, 15 October 2020

Report submitted by: Head of Legal and Democratic Services

Part B

Electoral Divisions affected:
(All Divisions);

Report of the Cabinet (Part B)

Contact for further information:
Craig Alker, Tel: (01772) 537997, Business Support Officer,
craig.alker@lancashire.gov.uk

Executive Summary

The report of the Cabinet from its meetings on 9 July 2020, 6 August 2020, 3 September 2020 and 1 October 2020.

This report also presents details of urgent key decisions taken since the last meeting of Full Council, in accordance with Standing Order C22.

Recommendation

That the report of the Cabinet, as now presented, be noted.

Background and Advice

The agenda and minutes of the meetings below may be viewed at:
<http://council.lancashire.gov.uk/ieListMeetings.aspx?Committeeld=122>.

9 July 2020

Part I (Open to Press and Public)

- **The County Council's Financial Position - 2019/20 Outturn**

Resolved: That:

- i. The council's final revenue and capital outturn position for 2019/20 be noted.
- ii. The transfer of the 2019/20 underspend to the transitional reserve be approved.

- **Microsoft Office 365**

Resolved: That approval be given to release funding and agree to the Capital Investment in Microsoft Office 365 and the replacement of Skype for Business with Microsoft Teams. The implementation will require a one off capital investment of £1.661m and ongoing revenue expenditure of £1.438m which includes the annual revenue cost of capital financing of circa £200,000.

- **Allocation of Funding Received from the Transport Infrastructure Investment Fund**

Resolved: That:

- i. The allocation of additional Transport Infrastructure Investment Fund money of £15,891,000 to the 2020/21 Capital Programme as described in the report, be approved.
- ii. The funding of the A601(M) bridge and highway maintenance scheme be approved.
- iii. The funding of the storm damage schemes detailed in Appendix 'A' be approved.
- iv. (The apportionment of funding to preventative maintenance schemes detailed in Appendix 'B' be approved.
- v. The Moss Roads programme for 2020/21, detailed in Appendix 'C', which included the schemes funded from the approved Capital Programme agreed by Cabinet in March 2020 and those funded from the Transport Infrastructure Investment Fund, be approved.

- **Footway Widening and Prohibition of Waiting, Main Street, Hornby**

Resolved: That:

- i. Widening of the eastern footway along a length of Main Street, Hornby be approved.
- ii. Provision of a No Waiting At Any Time restriction on the east side of Main Street, Hornby, from 97 metres north of its junction with Station Road for a distance of 125 metres in a northerly direction be approved.

- **Lancashire County Council (Bye-Pass Road, Bolton-Le-Sands, Lancaster City) (Prohibition of Waiting) Order 202***

Resolved: That the making of a Traffic Regulation Order introducing a Prohibition of Waiting on Bye-Pass Road, Bolton-le-Sands as detailed within the report and as set out in the Schedule and Plan attached at Appendices 'A' to 'C', be approved.

- **Lancashire County Council (Horrobin Lane, Rivington, Cocker Bar Road, Marl Cop, and North Road, Bretherton, Chorley Borough) (Revocation, 30mph, 40mph and 50mph Speed Limits, August 2019) Order 201***

Resolved: That the proposals for speed restrictions on various lengths of road within the Chorley District as detailed within this report and as set out in the proposed order (Appendix 'A') the Plans (Appendices 'B' and 'C') in line with the statement of reasons (Appendix 'D'), be approved.

- **Lancashire County Council (Pitt Street, Preston, Preston City) (Revocation, Amendment to Parking Provisions, Prohibition of Waiting and Prohibition of Loading) Order 202***

Resolved: That the making of an Order introducing Pay and Display Parking in Pitt Street, Preston along with associated Prohibition of Waiting and Prohibition of Loading restrictions as detailed within the report and as set out in the Notice of Proposal, plan, and statement of reason attached at Appendices 'A' to 'C', be approved.

- **Lancashire County Council (Various Locations, Burnley, Chorley, Hyndburn, Lancaster, Pendle, Preston, Ribble Valley, South Ribble, West Lancashire and Wyre) (Revocation, Amendment to Permit Parking Provisions, Various Parking Restrictions and Electric Charging Point Parking Places (No1)) Experimental Order 2019**

Resolved: That the permanent continuation of the Experimental Traffic Regulation Order introducing time limited parking places for electric vehicles (such vehicles needing to be on charge in order to use the parking place) on the various roads within the Burnley, Chorley, Hyndburn, Lancaster, Pendle, Preston, Ribble Valley, South Ribble, West Lancashire and Wyre districts along with any associated regulations necessary to ensure the introduction of the parking places as detailed in the Experimental Traffic Regulation Order (Appendix 'A'), site plans (Appendices 'B' to 'T') and statement of reason (Appendix 'U'), be approved.

- **Lancashire County Council (Various Roads, Burnley, Hyndburn, Ribble Valley and Wyre Boroughs and Preston City) (Revocations and Various Moving Restrictions (May 2019 No1)) Order 201***

Resolved: That the proposals included in the draft order (Appendix 'A') and indicated on the plans attached (Appendices 'B' to 'H') that will be introduced for the reasons set out in the Statement of Reasons (Appendix I), be approved.

- **Lancashire County Council (Various Roads, Various Locations, Chorley, Fylde, Ribble Valley, Rossendale, West Lancashire and Wyre Boroughs and Preston City) (Various Parking Restrictions June - August 2019 (No 1)) Order 201***

Resolved: That the proposals for parking restrictions on the various lengths of road within the Chorley, Fylde, Preston, Ribble Valley, Rossendale, West Lancashire and Wyre Districts, as detailed within the report and as set out in the Draft Order

(Appendix 'A'), Plans (Appendices 'B' to 'H') and Statement of Reason (Appendix 'I'), be approved.

- **Market Street and Hoyle Street, Whitworth, Parking Restrictions**

Resolved: That the installation of parking restrictions shown at Appendix 'A', be approved.

- **Proposed Parking Restrictions, Railway Street, Nelson**

Resolved: That the revocation and reintroduction with extensions of the existing double yellow lines and the introduction of new double yellow lines as set out in Appendices 'A' and 'B', be approved.

- **Recommendation of the Edward Stocks Massey Bequest Fund Joint Advisory Committee**

Resolved: That:

- i. The allocation of funds as recommended by the Joint Advisory Committee at its meeting on 12 June 2020 as set out at Appendix 'A', be approved;
- ii. In respect of the Higher Education Student Scholarship Awards, the interview panel of the Joint Advisory Committee be authorised to award the scholarships at its meeting on 18 December 2020.

- **Bid Development: Lancashire 2025 - UK City of Culture**

Resolved: That a total contribution of £620,000 towards bid, team and programme development costs across both 2020/21 and 2021/22, be approved.

- **Maximising Occupancy in Supported Housing - Consultation Outcome**

Resolved: That:

- i. The consultation findings, as set out at Appendix 'A', be noted.
- ii. The revised policy and procedures governing reviews of vacancies in Supported Housing as set out at Appendix 'B', be approved.

Part II (Not Open to Press and Public)

- **Purchase of a Software Solution for Parking Enforcement**

Resolved: That the recommendations set out in the report be approved.

6 August 2020

Part I (Open to Press and Public)

- **Covid Financial Update**

Resolved: That, the contents of the report including the financial forecasts be noted and approved the proposed next steps.

- **Commercial Blueprint**

Resolved: That the Commercial Blueprint as set out at Appendix 'A' of the report, be approved.

Urgent Business - Part I (Open to Press and Public)

- **COVID Recovery Grants for the Visitor and Wider Economy**

Resolved: That

- The information in the report be noted.
- The county council's application for £1,544,072 of European Regional Development Funds, in its role as Accountable Body for the Lancashire Business Growth Hub BOOST, to deliver grants to small and medium size enterprises in the Lancashire LEP area, be approved; and
- Authorised the Director of Growth, Environment and Planning to formally apply for the resources and (working with the Director of Corporate Services) formalise all relevant contractual and other documentation.

- **Covid-19: Local Powers**

Resolved: That

- Authority to give directions under the Health Protection (Coronavirus, Restrictions) (England) (No. 3) Regulations 2020 be delegated to the Chief Executive and Director of Resources, and any other officer(s) that the Chief Executive deems it appropriate to further delegate to.
- The Director of Corporate Services be authorised to approve the final arrangements for the policy and procedure for the implementation of these new powers.
- Powers to take any decision on behalf of the cabinet necessary to urgently address or mitigate outbreaks of Covid-19 which can lawfully be delegated to officers, subject to the decision-taker, before taking the decision, having taken appropriate steps to consult the Leader, or, in his absence, the Deputy Leader, or in the absence of both, any members of the cabinet as considered appropriate by the decision taker, be delegated to the Chief Executive, Executive Directors and the Director of Corporate Services; and
- Such powers in (iii) above replace the delegation to officers approved by the Leader of behalf of Cabinet on 23 March 2020 and last until 31 January 2021 unless otherwise reviewed.

- **Withdrawal of the Proposal to Discontinue the Local Authority's Maintenance of Wennington Hall School**

Resolved: That

- The process undertaken to date in relation to Wennington Hall School be noted.
- The withdrawal of the proposal to discontinue the local authority's maintenance of the school until the procurement process is implemented and the market has been tested, be approved; and
- The Schools' Adjudicator be informed of the decision to withdraw the proposal, be approved.

Part II (Not Open to Press and Public)

- **Lancashire Central**

Resolved: That the recommendations set out in the report be approved.

3 September 2020

Part I (Open to Press and Public)

- **Money Matters 2020/21 Position - Quarter 1**

Resolved: That

- The current forecast overspend of £3.737m on the revenue budget in 2020/21, be noted;
- The revised funding gap of £79.306m covering the period 2021/22 to 2023/24 as set out in the revised financial outlook forecast for the council, be noted;
- The contents of the county council's reserves position, be noted;
- The expected capital expenditure outturn of £149.709m, be noted; and
- The revised 2020/21 capital delivery programme of £149.510m as presented within the body of the report, be noted.

- **Procurement Report**

Resolved: That the commencement of procurement exercises for the following be approved:

- Street Lighting Electrical Connection Services
- M55 Heyhouses Link Road (Earthworks and Structures)

- **Economic Recovery and Growth Programme**

Resolved: That;

- The allocation of use of £12.8m to fund a targeted economic recovery and growth programme as outlined in the report be approved;

- ii. The Executive Director of Growth, Environment, Transport and Communities be authorised, to finalise the programme and award funding to projects in consultation with the Director of Corporate Services, Director of Finance and Leader of the Council; and
 - iii. The Executive Director of Growth, Environment, Transport and Communities be authorised, in consultation with the Director of Corporate Services, to identify the most appropriate delivery models, to procure all such external resources required, to negotiate the terms and conditions of any arrangements or contracts, and to enter into contractual arrangements.
- **Lancashire County Council (Barrow Greaves, Ellel, Five Ashes Lane, Thurnham, Hazelrigg Lane, Ellel and Scotforth, Lancaster City) (Prohibition of Waiting and Restriction of Waiting) Order 202***

Resolved: That the proposals for parking restrictions on the various lengths of road as detailed within this report be approved.

- **Lancashire County Council (Various Roads, Burnley, Chorley, Fylde, Hyndburn, Pendle, South Ribble, West Lancs and Wyre Boroughs, Lancaster and Preston City) (Revocation, Various Parking Restrictions and Amendment to Permit Provisions January (NO1)) Order 202***

Resolved: That the proposals for parking restrictions on the various lengths of road within the Burnley, Chorley, Fylde, Pendle, Preston, Hyndburn, South Ribble, West Lancashire and Wyre Districts, as detailed within this report be approved.

- **Lancashire Youth Policy**

Resolved: That;

- i. The principles, key issues and priorities for action set out within this report be approved; and
- ii. The Executive Director for Education and Children's Services be authorised, in consultation with the Cabinet Member for Children, Young People and Schools, to complete the development of the Lancashire Youth Policy through ongoing engagement and participation with children and young people and, where there are areas for partnership action, with relevant partner organisations.

- **Education Contribution Methodology**

Resolved: That the adoption of the Education Contribution Methodology, as set out at Appendix 'A' of the report, be approved.

- **Bowgreave Rise Residential Care Home**

Resolved: That

- i. The feedback from the consultation in relation to the initial proposals for the replacement of the Bowgreave Rise care home, be noted.

- ii. The data and evidence in relation to the prevalence of dementia and the current supply of care beds, be noted.
- iii. The outline proposals for the procurement, funding, delivery and operation of a separate care home and future extra care facility on the Bowgreave Rise site, be approved.

- **Extra Care Housing in Lancashire**

Resolved: That

- i. The overall approach to the implementation of the county council's Housing with Care and Support Strategy in relation to extra care housing namely to adopt an approach to the funding of extra care based on Homes England grant and borrowing rather than a lease based/institutional funding model, and any contribution of land or grant by Lancashire County Council to be funding of last resort and only applied in order to make a strategically important scheme financially viable, be approved; and
- ii. Work with Eric Wright Group's Health and Care Division as Lancashire Regeneration Property Partner, to assist in engagement with the wider health sector on delivery of the strategy's aims and specifically bring forward developments in areas of demand where there is no activity, be approved.

Part II (Not Open to Press and Public)

- **Funding for Business Support Programmes - Emergency Direct Award(s)**

Resolved: That the recommendations set out in the report be approved.

- **Major Project and Strategic Development Team**

Resolved: That the recommendations set out in the report be approved.

1 October 2020

Part I (Open to Press and Public)

- **Procurement Report**

Resolved: That the commencement of procurement exercises for the following be approved:

- i. Supply of groceries, drinks and frozen food products
- ii. Grounds maintenance services
- iii. Waste concessions contract

- **Changes to Winter Service Plan**

Resolved: That;

- i. The changes to Winter Service Policy 9, as detailed in Appendix 'A' be approved; and
- ii. The Director of Strategy and Performance be authorised to agree the changes to the Winter Service Plan in consultation with the Deputy Leader and Cabinet Member for Highways and Transport.

- **Lancashire Street Charter Pilot**

Resolved: That, the Lancashire Street Charter is used as an advice document to inform public realm work in Preston City as a pilot scheme and to engage with the other District Councils and seek to agree similar approval of the Street Charter, be approved.

- **Developing the Approach and Provision for Children and Young People with Special Educational Needs and Disabilities**

Resolved: That;

- i. The SEND Sufficiency Strategy, further to consideration of the responses that have been provided during the period of consultation be approved;
- ii. Subject to (i) above the results of informal non-statutory consultations and feasibility design work for the six capital projects identified in (iii) and (iv) below be considered.
- iii. Subject to (i) above, the publication of statutory proposals for four special educational needs units to be attached to mainstream primary schools and the implementation of a four week representation (formal consultation) period for each of these projects be approved;
- iv. Subject to (i) above, the publication of statutory proposals for the expansion and relocation of Broadfield Specialist School and the expansion of Sir Tom Finney Community High School, and the implementation of a four week representation (formal consultation) period for both of these proposals be approved;
- v. Subject to (i) above, another round of expressions of interest from mainstream schools, to develop more on-site special educational needs units for children and young people with social, emotional and mental health needs or autism spectrum disorders be approved;
- vi. The streamlined approach for seeking Cabinet approval for prescribed alterations to schools be approved; and
- vii. Subject to (vi) above, the Executive Director for Education and Children's Services be authorised, in consultation with the Cabinet Member for Children, Young People and Schools, to approve an interim stage within the process of making a prescribed alteration to schools, noting that approval to initiate the process for making prescribed alterations and for making the final decision about whether the prescribed alteration is made would remain with Cabinet.

- **Alternative Provision Strategy**

Resolved: That;

- i. The information set out in this report which provides an overview of the current situation in Lancashire with respect to alternative provision and key outcomes in comparison with England be considered;
- ii. Approaches and recommendations that have been set out in the report in relation to alternative provision be considered; and
- iii. The proposed Alternative Provision Strategy, as set out at Appendix 'A' that has been developed to align with existing strategies within Lancashire to support children and young people with additional needs be approved.

- **Revised Terms of Reference - Cabinet Working Group for Museums**

Resolved: That, the revised Terms of Reference for the Cabinet Working Group for Museums as set out in Appendix 'A' of the report be approved subject to the addition of the following point in the Terms of Reference, "Consider the recruitment, training and re-training of technicians and apprentices for the technical jobs in the mills and also look to current and forthcoming government funded schemes in support of a sustainable future for all our museums."

- **Central Lancashire Integrated Care Partnership Governance Update**

Resolved: That;

- i. The revised governance structure for the Central Lancashire Integrated Care Partnership as set out at Appendix 'A', and for the update to be shared within the county council be approved; and
- ii. Support for the development of the Central Lancashire Integrated Care Partnership, through representation on relevant Boards and/or Committees, be continued.

Part II (Not Open to Press and Public)

- **Required Infrastructure Upgrades on the Platt's Lane Closed Landfill Site, Burscough and the Pimbo Closed Landfill Site, Skelmersdale**

Resolved: That the recommendations set out in the report be approved.

- **Financial Resilience of the Care Home Sector**

Resolved: That the recommendations set out in the report be approved.

Urgent Key Decisions

It is a requirement of Standing Order C22 that any urgent Key Decision taken under the provisions of Standing Order C21 must be reported to Full Council for information. The following urgent Key Decisions were taken since the last meeting of Full Council:

The following urgent Key Decision was taken by the Leader of the County Council and the Deputy Leader of the County Council and Cabinet Member for Highways and Transport on **5 September 2020**:

- [M55 Heyhouse Link Road](#)

Local Government (Access to Information) Act 1985 List of Background Papers

Paper	Date	Contact/Tel
None		
Reason for inclusion in Part II, if appropriate		
N/A		

Meeting of the Full Council
Meeting to be held on Thursday, 15 October 2020

Report submitted by: Head of Legal and Democratic Services

Part B

Electoral Division affected:
None;

The Urgency Committee

Contact for further information:
Craig Alker, Tel: (01772) 537997, Business Support Officer,
craig.alker@lancashire.gov.uk

Executive Summary

The report sets out details of the decision taken by the Chief Executive and Director of Resources under the county council's urgent business procedure on behalf of the Urgency Committee.

Recommendation

That the report of the Urgency Committee, as now presented, be noted.

Background and Advice

Since the last meeting of Full Council, the following decision has have been taken by the Chief Executive and Director of Resources under the county council's urgent business procedure on behalf of the Urgency Committee.

Local Government Reorganisation - Outline Business Case

The following decision was taken on 8 September 2020:

The Chief Executive and Director of Resources approved:

- i. That the draft proposition at Appendix A of the report setting out the initial strategic outline business case for changes to local government in Lancashire and principles that would guide the development of future governance arrangements be finalised and submitted to the Secretary of State for Housing, Communities and Local Government;

- ii. That in submitting the proposition, Lancashire requests to be placed in the Government's first tranche for local government reorganisation and devolution and seeks an agreement to work with Ministry of Housing, Communities and Local Government officials on this process including the early development of a devolution deal; and
- iii. That a Full Business Case is developed for the proposition with a detailed strategic, economic, commercial, financial and management case, and options appraisal, as well as carry out a comprehensive consultation with local authorities, partners, business and residents across the county to build consensus.

Consultations

This decision was taken following consultation with the Chair and Deputy Chair of the Urgency Committee.

Implications:

This item has the following implications, as indicated:

Risk management

There are no risks associated with the proposals set out in this report.

Local Government (Access to Information) Act 1985 List of Background Papers

Paper	Date	Contact/Tel
None		
Reason for inclusion in Part II, if appropriate		
N/A		

Meeting of the Full Council
Meeting to be held on Thursday, 15 October 2020

Report submitted by: Head of Legal and Democratic Services

Part B

Electoral Division affected:
None;

The Audit, Risk and Governance Committee
(Appendix 'A' refers)

Contact for further information:
Debra Jones, Tel: (01772) 537996, Democratic Services Officer,
debra.jones@lancashire.gov.uk

Executive Summary

The report of the Audit, Risk and Governance Committee from its meeting held on 27 July 2020 is attached at Appendix 'A'.

The agenda, reports and minutes of the meetings are available to view [here](#).

Members can also contact officers specified in each report for further information.

Recommendation

That the report of the Audit, Risk and Governance Committee, as now presented, be noted.

Local Government (Access to Information) Act 1985
List of Background Papers

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A

Meeting of the Full Council - 15 October 2020

Report of the Audit, Risk and Governance Committee

Meeting held on 27 July 2020

Chair: County Councillor Alan Schofield

Part I (Open to Press and Public)

External Audit - Lancashire County Council Audit Plan 2019/20

Paul Dosset, Partner, Grant Thornton presented a report detailing the Lancashire County Council Audit Plan provided by the council's external auditors, for the year ending 31 March 2020. The report set out the key headlines, significant risk areas, materiality and audit time scales.

Resolved: That the Lancashire County Council audit plan for 2019/20, as presented, be noted by the Audit, Risk and Governance Committee.

External Audit: Lancashire County Pension Fund Audit Plan 2019/20

Paul Dosset Partner, Grant Thornton presented a report detailing the Lancashire County Pension Fund Audit Plan 2019/20 provided by the council's external auditors, for the year ending 31 March 2020. The report set out the key headlines, significant risk areas, materiality and audit time scales.

Resolved: That the Lancashire County Pension Fund Audit Plan 2019/20, as presented, be noted by the Audit, Risk and Governance Committee.

Internal Audit Annual Report 2019/20

Ruth Lowry, Head of Internal Audit, presented a report summarising the work that the Internal Audit Service had undertaken during 2019/20 and the key themes arising in relation to governance, risk management and internal control across the county council.

Resolved: That the Internal Audit Annual Report 2019/20 and the information it provided to support the county council's annual governance statement for the year, be noted by the Audit, Risk and Governance Committee.

Internal Audit Plan 2020/21

Ruth Lowry, Head of Internal Audit, presented a report outlining the internal audit plan for 2020/21 and the planning process. It was noted that the plan may be subject to change dependent on the capacity of the council's services to respond to auditors during the pandemic.

Resolved: That the internal audit plan for 2020/21 as presented, be approved by the Audit, Risk and Governance Committee.

The Council's Annual Governance Statement 2019/20 & Code of Corporate Governance

Paul Bond, Head of Legal and Democratic Services presented the Annual Governance Statement, to be included in the Annual Statement of Accounts for 2019/20, and the Code of Corporate Governance.

Resolved: That:

- (i) The draft Annual Governance Statement for 2019/20, for inclusion in the Statement of Accounts, as presented, be approved by the Audit, Risk and Governance Committee.
- (ii) The Annual Governance Statement was to be signed by the Chief Executive and Director of Resources (the section 151 officer) and Leader of the council and published on the council's website.
- (iii) The committee considered the updated Code of Corporate Governance and no amendments were proposed for recommendation to Full Council.

Chairman's Annual Report 2019/20

County Councillor Alan Schofield, Chair of the Audit, Risk and Governance Committee presented the Chairman's Annual Report for 2019/20. The annual report provided a review of the committee's effectiveness and included details of the committee's role, key activities, membership, meetings and attendance.

Resolved: That the Chairman's Annual Report, as presented be noted by the Audit, Risk and Governance Committee.

Draft Work Plan 2020/21

Paul Bond, Head of Legal and Democratic Services presented the draft work plan for 2020/21, which outlined the main agenda items for the year along with the lead officers.

Resolved: That the draft work plan for 2020/21, as presented be noted by the Audit, Risk and Governance Committee.

Part II (Not open to Press and Public)

Counter Fraud, Special Investigations and Whistleblowing Annual Report

Ruth Lowry, Head of Internal Audit, presented a report which outlined the work undertaken in 2019/20 to prevent, detect and investigate fraud and corruption within the county council.

Resolved: That the counter fraud, special investigations and whistleblowing annual report as presented be noted by the Audit, Risk and Governance Committee.

Meeting of the Full Council
Meeting to be held on Thursday, 15 October 2020

Report submitted by: Head of Legal and Democratic Services

Part B

Electoral Division affected:
None;

The Employment Committee
(Appendix 'A' refers)

Contact for further information:
Debra Jones, Tel: (01772) 537996, Democratic Services Officer,
debra.jones@lancashire.gov.uk

Executive Summary

The report of the Employment Committee from its meetings held on 6 July and 7 September 2020 is attached at Appendix 'A'.

The agenda, reports and minutes of the meetings are available to view [here](#).

Members can also contact officers specified in each report for further information about each item.

Recommendation

That the report of the Employment Committee, as now presented, be noted.

Local Government (Access to Information) Act 1985
List of Background Papers

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A

Appendix A

Meeting of the Full Council - 15 October 2020

Report of the Employment Committee Meeting held on 6 July 2020

Chair: County Councillor Geoff Driver CBE

Part I (Open to Press and Public)

Update on Decisions Taken Under Delegated Authority

Laura Sales, Director of Corporate Services and Deborah Barrow, Head of Service, Human Resources, provided an update to share the decisions taken under delegated authority agreed by the Corporate Management Team since the commencement of the Covid-19 pandemic lockdown.

Resolved: That the update regarding decisions taken under delegated authority agreed by the Corporate Management Team since the commencement of the Covid-19 pandemic lockdown, be noted.

Part II (Not Open to Press and Public)

Payment of Market Supplements to Members of the ICT Solutions Architect Team

(Not for Publication – Exempt information as defined in Paragraphs 2 and 3 of Part 1 of Schedule 12A to the Local Government Act, 1972. It was considered that in all the circumstances of the case, the public interest in maintaining the exemption outweighed the public interests in disclosing the information).

The committee considered a report from Deborah Barrow, Head of Service for Human Resources, regarding the Payment of Market Supplements to Members of the ICT Solutions Architect Team.

Resolved: That having considered the officer advice and recommendations, as presented, the proposals with regard to market supplements to members of the ICT Solutions Architect Team be approved.

Report of the Employment Committee Meeting held on 7 September 2020

Chair: County Councillor Keith Iddon and County Councillor Atkinson (item 13)

Part I (Open to Press and Public)

Constitution, Membership and Terms of Reference

The committee reviewed a report detailing the membership, chairmanship and committee terms of reference for the 2020/21 municipal year.

Resolved: That

- (i) The appointment of County Councillors G Driver CBE and K Iddon as Chair and Deputy Chair respectively of the Employment Committee for the 2020/21 municipal year be noted.
- (ii) The membership and terms of reference of the Employment Committee for the 2020/21 municipal year be noted.

Delegation of Employment Committee Functions

The committee considered a report from Deborah Barrow, Head of Service for Human Resources, setting out the need for the council to be able to respond quickly to address any potential emerging Human Resource issues as a result of the Coronavirus pandemic.

Resolved: That:

- (i) The powers to determine the terms and conditions on which employees hold office (as set out in section B1 of the committee's terms of reference), be delegated to the Chief Executive and Director of Resources, or the Head of Service for Human Resources, in consultation with the Monitoring Officer, in situations where, due to the needs for a quick response, it would not be possible to bring such decisions to the Employment Committee.
- (ii) The delegation as set out above, be in place until 31 January 2021, unless otherwise reviewed.

Parental Bereavement Leave Policy and Procedure

The committee considered a report from Deborah Barrow, Head of Service for Human Resources, regarding new Government regulations requiring employers to provide two weeks statutory parental bereavement leave and statutory parental bereavement pay.

Resolved: That the proposed Parental Bereavement Leave Policy and Procedure, as presented, be approved.

Urgent Decisions Taken by the Director of Corporate Services in Consultation with the Chair and Deputy Chair of the Committee

Jaswant Johal, Principal Lawyer, Legal, Governance & Registrars reminded the committee that the following urgent decision had been taken since the last meeting, by the Director of Corporate Services, following consultation with the Chair and Deputy Chair of the committee, in accordance with Standing Order D15 (1):

- Variations to the Local Pensions Partnership's Pay Proposals.

Part II (Not Open to Press and Public)

Lancashire Renewables Ltd Annual Pay Review, Terms & Conditions Alignment

(Not for Publication – Exempt information as defined in Paragraphs 2, 3 and 4 of Part 1 of Schedule 12A to the Local Government Act, 1972. It is considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interests in disclosing the information).

Paul Brindle, General Manager Lancashire Renewables Limited presented a report setting out the annual pay review for Lancashire Renewables Ltd, changes to the terms and conditions of employment and the alignment of the company standard terms and conditions.

Resolved: That:

- (i) The pay proposal for Lancashire Renewables, as presented be agreed, with effect from 1 January 2020.
- (ii) The alignment of standard terms and conditions of employment, as presented, be agreed.

Lancashire Renewables Ltd, Permanent Headcount Increase, Waste Processing Strategy Trials

(Not for Publication – Exempt information as defined in Paragraphs 3 and 4 of Part 1 of Schedule 12A to the Local Government Act, 1972. It is considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interests in disclosing the information).

Resolved: That the proposed increase in the permanent headcount of the company, as presented, be approved to enable the changes to operational activities to continue on a permanent basis.

Winter Maintenance - Revised Collective Agreement

CC Iddon declared a non-pecuniary interest in the item and left the meeting.

Resolved: That CC Atkinson be appointed as Chair for this item.

The committee considered a report from Deborah Barrow, Head of Service for Human Resources, regarding the collective agreement in place between the council's recognised Trade Unions and Lancashire County Council. The agreement sets out the terms and conditions of employment for those staff involved in the provision of out of hours winter maintenance services.

Resolved: That the revised Collective Agreement for the 2020/21, 2021/22, 2022/23 winter season, as presented, be approved and reviewed annually.

Meeting of the Full Council
Meeting to be held on Thursday, 15 October 2020

Report submitted by: Head of Legal and Democratic Services

Part B

Electoral Division affected:
None;

The Pension Fund Committee
(Appendix 'A' refers)

Contact for further information:
Mike Neville, Tel: (01772) 533431, Senior Democratic Services Officer,
mike.neville@lancashire.gov.uk

Executive Summary

The report from the Pension Fund Committee held on 18 September 2020 is attached at Appendix 'A'. The agenda, Part I reports and Minutes of the meeting are available to view [here](#).

Members can also contact the officer specified in individual reports for further information about that item.

Recommendation

That the report of the Pension Fund Committee from 18 September 2020, as set out at Appendix 'A' to this report, be noted.

Local Government (Access to Information) Act 1985
List of Background Papers

Paper	Date	Contact/Tel
None		
Reason for inclusion in Part II, if appropriate		
N/A		

Meeting of the Full Council - 15 October 2020

Report of the Pension Fund Committee held on 18 September 2020.

Chair: County Councillor Eddie Pope (Chair)

Part I (Open to the Press and Public)

Constitution, Membership and Terms of Reference

Decision taken:

1. That the current membership of the Committee, as set out below, is noted.

County Councillors (12)

T Ashton	T Martin
J Burrows	J Mein
L Collinge	E Pope (Chair)
G Dowding	A Riggott
C Edwards	A Schofield (Deputy Chair)
K Ellard	A Snowden

Voting co-opted members (7)

Mr P Crewe - representing Trade Unions
Mr J Tattersall - representing Trade Unions
Councillor M Smith - representing Blackpool Council
Councillor R Whittle - representing Blackburn with Darwen Council
Councillor D Borrow - representing Borough and City Councils
Councillor P Foster - representing Borough and City Councils
Ms J Eastham - representing Further Education and Higher Education Institutions.

2. That the current Terms of Reference of the Committee (a copy of which is set out in the Minute Book) are noted.

Lancashire County Pension Fund - 2019/20 budget monitoring report

The Committee considered a report on the financial performance of the Fund for the year ended 31st March 2020, together with a comparison to budget and prior year results. It was noted that investment management expenses had increased in line with the value of the Fund and the expected savings from pooling were being achieved and the Head of Fund confirmed that the variance between income/outgoings was within acceptable tolerances.

Decision taken: That the financial performance of the Fund to the year ended 31st March 2020 and the analysis of variances between actual and budgeted financial results, as set out in the report resented, are noted.

Annual Governance Statement 2019/20

The Committee considered a report on the draft 2019/20 Annual Governance Statement for the Fund which, if approved, would be incorporated into the statement of accounts within the Lancashire County Pension Fund Annual Report for 2019/20. The Head of Fund highlighted reference in the Statement to the specific risk register regarding measures to mitigate the impact of Covid-19 and also the various actions planned for 2020/21.

Decision taken:

1. That the draft 2019/20 Annual Governance Statement for the Lancashire County Pension Fund, as set out at Appendix 'A' to the report presented, is approved.
2. That the Head of the Pension Fund, in consultation with the Chair of the Pension Fund Committee, is authorised to make any necessary additional changes to the Annual Governance Statement before it is included in the final statement of accounts for the Fund.

Lancashire County Pension Fund Annual Report 2019/20

The Committee considered a report on the draft Lancashire County Pension Fund Annual Report for the year ended 31st March 2020 and highlighted the following:

- There should be greater emphasis on Lancashire County Pension Fund being the top performing Fund in the Local Government Pension Scheme.
- That the employer contribution rates referred to in the Annual Report are applicable in the current financial year and some employers therefore look like they have low rates due to prepayments. This should be clarified in the report.
- It should be indicated at the start of Section I of the Annual Report that the statement is from the Chair of the Lancashire Local Pension Board.

Decision taken:

1. That the accounts of the Fund (as set out in Section 'H' of Appendix 'A' to the report presented) are approved, subject to any audit adjustment agreed by the Head of Fund, and are recommended for approval to the Audit, Risk and Governance Committee on the 19th October 2020.
2. That the 2019/20 Annual Report of the Lancashire Local Pension Board, as presented at Section 'I' of Appendix 'A' to the report presented, is approved.
3. That, subject to any agreed audit adjustments or other minor amendments, the Lancashire County Pension Fund 2019/20 Annual Report, as set out at Appendix 'A' to the report presented, is approved for publication on or before the 1st December 2020.

McCloud Update

The Committee considered a report regarding issues associated with the McCloud judgement and acknowledged that implementation of the resulting changes would involve a significant administrative burden for the Fund. The Head of Fund confirmed that the Fund would work with the Actuary and the Local Pensions Partnership to implement the changes and communicate them to members and employers, though it was recognised that the cost of implementation exceeded the benefits to individual Fund members.

Decision taken: That members of the Committee send any comments regarding implementation of the McCloud judgement to the Head of Fund before the 1st October 2020 so that they can be considered before a response is sent to the Ministry of Housing, Communities and Local Government ahead of the 8th October deadline.

Admission and Termination Policy

The Committee considered a report on the latest version of the Policy which had been updated to incorporate further changes to legislation regarding exit credits, allowances for the on-going effects of the McCloud judgement and to bring the policy in line with the Funding Strategy Statement which had been amended in March 2020.

Decision taken:

1. That the changes to the Admission and Termination Policy, as set out in Appendix 'A' to the report presented, are approved and are the subject of a short consultation with the employers in the Fund.
2. That a further report on the outcome of the consultation and a final draft of the Admissions and Termination Policy be presented to the Committee on the 27th November 2020.

Feedback from members of the Committee on pension related training.

The Committee considered a report on pension related conferences/events which members of the Committee had participated in since the last meeting and received feedback from individual members.

Decision taken: That the report and the updates from members of the Committee in connection with their participation at pension related Conferences/events is noted.

Responsible Investment Report

Members of the Committee commented on the contents of the Dashboard set out at Appendix 'A' and it was suggested that the comments be fed back to the Head of Responsible Investment at LPP investments (LPPI) for consideration ahead of the workshop for members on the 3rd November 2020.

It was reported that the Local Pensions Partnership worked with Robeco on collective engagements as referred to in the report, though the company had no involvement with or influence on the investments of the Fund. As a client of Robeco LPPI was asked for input on themes to be progressed over the coming year as part of Robeco's annual review and the Fund was also involved in shareholder engagement through its membership of the Local Authorities Pension Fund Forum.

Divestment (particularly in relation to fossil fuels) was discussed and it was noted that the Investment Panel had considered divestment as part of the recent Strategic Review and did not recommend it at this time. However, it was suggested that the Committee should have an opportunity to consider alternative viewpoints in relation to divestment, financial advice, resolution engagement and Environmental and Social Governance to inform future decision making.

Decision taken:

1. That the feedback of Committee members on the contents of the Dashboard set out at Appendix 'A' to the report presented be referred to the Head of Responsible Investment at LPPI for consideration and discussed further at the workshop to be held at 2.00pm on the 3rd November 2020.
2. That the Head of Fund identify suitable speakers to give presentations to the Committee on alternative viewpoints regarding divestment and Environmental and Social Governance issues, on a date to be arranged.

Revised Terms of Reference for the Lancashire Local Pension Board.

The Committee considered a report on the revised Terms of Reference for the Lancashire Local Pension Board which have been developed following a review by the Board.

Decision taken: That the revised Terms of Reference, as set out at Appendix 'A' to the report presented, are approved and referred to full Council on the 15th October 2020 for consideration and approval.

Part II (Not open to the press and public)

Local Pensions Partnership update

Exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

The Committee considered a report on activity by the Local Pensions Partnership Group which included reference to the impact of Covid-19 on operations, two shareholder reserved matters referred to elsewhere on the agenda, and the financial position of the Group as at 31st March 2020.

Decision taken: That the updates on the activity and financial position of the Local Pensions Partnership, as set out in the report presented, are noted.

Shareholder reserved matters

Exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

The Committee considered a report on two contractual arrangements relating to Local Pensions Partnership Administration Limited which required a decision by Lancashire County Council and the London Pension Fund Authority as shareholders.

Decision taken:

1. That approval in principle is given to Local Pensions Partnership Administration Limited entering into a contract for a new pension's administration system and the lease agreement for offices at East Cliff, Preston as set out in the report presented.
2. That the Director of Corporate Services is authorised to agree the final shareholder approval to enter into the agreements referred to at 1 above.

Investment Panel Report

Exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

The Committee considered a report on the performance of global markets and economies and the factors which influenced the investment market in which the Fund operated such as Brexit, the US elections and the ongoing Covid-19

pandemic. The Minutes from the Panel in August, which had focussed on the formulation of recommendations associated with the investment strategy review as reported in the next item on the agenda, were also presented.

Decision taken: That the report is noted.

Investment Strategy Review

Exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

The Committee considered a report on the recommendations of the Investment Panel on the 24th August 2020 following its strategic review of investments.

Decision taken:

1. That the recommended changes to the Pension Fund Strategic Asset Allocations and tolerance ranges as set out in Appendix 'A' to the report presented are approved and implemented with effect from the 1st January 2021.
2. That the current allocation to the Lancashire Local Property Portfolio, which is based on a percentage of the total value of the Fund, be replaced with a more realistic, achievable allocation of £100m, with an additional £50m tolerance range in the event that suitable investment opportunities arise.

Lancashire County Pension Fund Performance Overview

Exempt information Exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

The Committee considered a report on the performance of the Fund up to June 2020 and highlighted key areas of interest such as the total portfolio return over different periods, the strategic/current asset allocation, net income progression and the current funding level.

Decision taken: That the performance of the Fund, as set out in the report presented, is noted.

Transaction of urgent business - Relocation of Lancashire Local Pensions Investment office in London.

The Committee considered a report on a decision taken by the Director of Corporate Services under the urgent business procedure to approve Local Pensions Partnership Investments Board entering into a lease to allow the office to relocate to new premises in London.

Decision taken: That the decision taken by the Director of Corporate Services (as Monitoring Officer) on the 17th July, 2020, under the urgent business procedure, as set out in the Appendix to the report presented, is noted.

Head of the Pension Fund

The Committee was informed that this was the last meeting for the Head of the Pension Fund who was due to leave the County Council for a new job. On behalf of the Committee the Chair thanked the Head of Fund for her work over the last four years and her invaluable contribution to the success of the Fund.

Meeting of the Full Council
Meeting to be held on Thursday, 15 October 2020

Report submitted by: Head of Legal and Democratic Services

Part B

Electoral Divisions affected:
None;

The Overview and Scrutiny Committees
(Appendices 'A' - 'E' refer)

Contact for further information:
Garth Harbison, Tel: (01772) 530596, Committee Support Officer (Overview and Scrutiny),
garth.harbison@lancashire.gov.uk

Executive Summary

The most recent cycle of meetings of the Overview and Scrutiny Committees took place in the period July 2020 to October 2020.

The reports of the committees are attached as Appendices 'A' - 'E' as follows:

- Appendix 'A' - Meeting of both the Children's Services Scrutiny and Education Scrutiny Committees
- Appendix 'B' - Education and Children's Services Scrutiny and Committee
- Appendix 'C' - External Scrutiny Committee
- Appendix 'D' - Health Scrutiny Committee
- Appendix 'E' - Internal Scrutiny Committee

The agenda, reports and minutes of the meetings are available to view [here](#).

Members can also contact officers specified in each report for further information about each item.

Recommendation

That the report of the Overview and Scrutiny Committees, as now presented, be noted.

Local Government (Access to Information) Act 1985
List of Background Papers

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A

Appendix A

Meeting of the Full Council - 15 October 2020

Report on the Meeting of both the Children's Services Scrutiny and Education Scrutiny Committees held on 7 July 2020

Chair: County Councillor Andrea Kay

The agenda and minutes of the meeting may be viewed on the county council's web site via the following link:

[A meeting of both Children's Services Scrutiny and Education Scrutiny Committees](#)

7 July 2020

Response to the COVID-19 Pandemic in Lancashire

A presentation was provided outlining perceptions of the experiences of children and young people, and headlines from the operation of service during the Covid-19 emergency period. The presentation dealt with education issues, social care and related issues, family policy including free school meals, and, a summary of going forward.

Resolved: That;

- i. The information provided as part of the presentations be noted.
- ii. Key areas be identified for the committee to review
- iii. Going forward, the education aspirations for Lancashire's children and young people and the next steps for children's social care be included as part of the work programme.

Meeting of the Full Council - 15 October 2020

Report on the Education and Children's Services Committee Meeting held on 2 September 2020

Chair: County Councillor Andrea Kay

The agenda and minutes of the meeting may be viewed on the county council's web site via the following link:

[Education and Children's Services Scrutiny Committee](#)

2 September 2020

The Role of the Local Authority with Schools

A presentation was provided to the committee and aimed to do three things:

- Set out what Local Authorities had the legal powers to do to support schools and settings.
- Present an overview of how these duties were met in Lancashire where a number of schools were no longer maintained by the Local Authority.
- Set out how schools and settings would be supported to open fully this September within the scope of the local framework the Local Authority operated in.

Resolved: That the report be noted.

Joint Area SEND Revisit in Lancashire

The report presented explained that between 9 March and 12 March 2020, Ofsted and the Care Quality Commission (CQC) revisited the area of Lancashire to decide whether sufficient progress had been made in addressing each of significant areas for improvement detailed in the written statement of action issued on 8 January 2018. The report provided members with details and the outcome of the revisit.

Resolved: That:

- i. The information provided be noted.
- ii. Comments from the Education and Children's Services Scrutiny Committee be presented to the Health and Wellbeing Board.
- iii. The Accelerated Progress Plan be circulated to the Education and Children's Services Scrutiny Committee.
- iv. The Education and Children's Services Scrutiny Committee be provided with a progress update in six months.

Schools Causing Concern Task Group - Response to Recommendations

The report presented informed committee members that in March 2020, the Education Scrutiny Committee published a task and finish group report on 'Schools Causing Concern'.

In accordance with agreed protocols, the Cabinet Member for Children, Young People and Schools had been asked to provide a response to the recommendations included as part of the task and finish group's report.

The Cabinet Member thanked the members of the task and finish group for all their effort and work in putting the report together. The Cabinet Member supported and commented on all of the recommendations of the task and finish group

Resolved: That;

- i. The response be received.
- ii. A progress update on recommendations be provided to the committee in six months.

Meeting of the Full Council - 15 October 2020

Report on the External Scrutiny Committee Meeting held on 31 July 2020

Chair: County Councillor Edward Nash psc

The agenda and minutes of the meeting may be viewed on the county council's web site via the following link:

[External Scrutiny Committee](#)

31 July 2020

Strengthening Flood Risk Management and Preparedness - Cabinet Member Responses to the Recommendations of the Scrutiny Task and Finish Group

County Councillor Albert Atkinson, Cabinet Member for Technical Services, Rural Affairs and Waste Management, thanked the committee and the members of Strengthening Flood Risk Management and Preparedness Task and Finish Group for their comprehensive report. The recommendations of the task group had been looked at in great detail and the Cabinet Member had accepted all of the recommendations. Timescales for proposed actions were also set out in the response.

Resolved: That;

- i. The responses by the Cabinet Member for Technical Services, Rural Affairs and Waste Management be received.
- ii. Copies of the letters to the Secretary of State for Environment, Food and Rural Affairs and the Secretary of State for Housing, Communities and Local Government be circulated to the External Scrutiny Committee.
- iii. An update on the measures to be completed by December 2020 be presented to the External Scrutiny Committee at its meeting scheduled on 12 January 2021.

Meeting of the Full Council - 15 October 2020

Report on the Health Scrutiny Committee Meeting held on 15 September 2020

Chair: County Councillor Peter Britcliffe

The agenda and minutes of the meeting may be viewed on the county council's web site via the following link:

[Health Scrutiny Committee](#)

15 September 2020

NHS 111 First

A report outlining the process and implementation of the new NHS 111 First initiative was presented.

Resolved: That:

1. The report regarding the implementation of the national NHS 111 First programme, as presented, be noted.
2. The findings and evaluation of the new NHS 111 First programme be presented to the Health Scrutiny Committee in six months' time.

Lancashire County Council Adult Social Care - Winter Preparations

The report presented provided details of the support to Adult Social Care providers during the Covid-19 pandemic and the Adult Social Care Winter Plan.

Resolved: That

1. The report as presented, be noted.
2. The committee endorse the work of the Adult Social Care team in supporting providers during the COVID-19 pandemic and in developing the Winter Plan, to ensure the authority continues to meet its statutory duties under the Care Act (2014).
3. The committee support the establishment of devolved local test, trace and contact system to be included in the Winter Plan.

Meeting of the Full Council - 15 October 2020

Report on the Internal Scrutiny Committee Meetings held on 10 July 2020 and 11 September 2020

Chair: County Councillor David O'Toole

The agenda and minutes of the meeting may be viewed on the County Council's web site at the following link:

[Internal Scrutiny Committee](#)

10 July 2020

Redefining Lancashire: Our Approach to Recovery

An update was presented to the committee on how the county council was Redefining Lancashire: Our Approach to Recovery, looking at Lancashire and its recovery from Covid-19, in particularly the economic impact the pandemic had on the county.

Resolved: The Internal Scrutiny Committee thanked Stephen Young, Executive Director of Growth, Environment and Transport and noted the update presented.

Highways Service COVID-19 Response

An update was presented on how the Highways Service had responded to the impact of Covid-19.

Resolved: The Internal Scrutiny Committee thanked the Highways Service Team for its response to the Covid-19 crisis and noted the update provided.

11 September 2020

Lancashire's Response to Covid-19

The Internal Scrutiny Committee were presented with an update on Lancashire's response to the Covid-19 pandemic.

Resolved: For the Internal Scrutiny Committee to revisit the situation again in the New Year and to receive a further update using the programme of topics discussed as a basis.

Meeting of the Full Council
Meeting to be held on Thursday, 15 October 2020

Report submitted by: Head of Legal and Democratic Services

Part B

Electoral Division affected:
None;

The Lancashire Health and Wellbeing Board
(Appendix 'A' refers)

Contact for further information:
Sam Gorton, Tel: (01772) 532471, Democratic Services Officer,
sam.gorton@lancashire.gov.uk

Executive Summary

The report of the Lancashire Health and Wellbeing Board from its meetings held on 3 July 2020, 21 July 2020 and 8 September 2020 is attached at Appendix 'A'.

The agenda, reports and minutes of the meeting are available to view [here](#).

Members can also contact officers specified in individual reports for further information.

Recommendation

That the report of the Health and Wellbeing Board, as now presented, be noted.

Local Government (Access to Information) Act 1985
List of Background Papers

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A

Appendix A

Meeting of the Full Council – 15 October 2020

Report on the Lancashire Health and Wellbeing Board meeting held on 3 July 2020

Chair: County Councillor Shaun Turner

The agenda and minutes of the meeting may be viewed on the county council's website site via the following link:

[Lancashire Health and Wellbeing Board](#)

COVID-19 – Lancashire Outbreak Engagement Board

The Board received a proposal to create a Lancashire Outbreak Engagement Board as part of the Outbreak Control Plan.

Resolved: That the Terms of Reference for the Lancashire Outbreak Engagement Board as set out at Appendix A were approved.

COVID-19 Update

The Board were provided with further information on the current situation, noting the further easing of lockdown arrangements and the essential link between health, a successful economy and strong communities.

Resolved: That the update be noted.

Report on the Lancashire Health and Wellbeing Board meeting held on 21 July 2020

Chair: County Councillor Shaun Turner

The agenda and minutes of the meeting may be viewed on the county council's website site via the following link:

[Lancashire Health and Wellbeing Board](#)

COVID-19 in Lancashire

The Board noted the highlights/key issues/risks in the system and received an outlook on the pandemic for the next few weeks.

Fundamental to an effective response is public consent and the role of elected members and national politicians is crucial in getting that engagement as well as getting the intelligence from the local community. There are also fundamental issues regarding stigma and community cohesion.

A plan is being activated in every district with different levels of intervention based on the risk as explained above. Learning is happening from the areas that have had to introduce stricture measures locally, such as Blackburn with Darwen, Pendle as well as Leicester.

In summary, the first wave of the pandemic has levelled off, with a couple of flare-ups occurring in a few of areas in Lancashire, where additional measures have been introduced on top of the national measures. The forward planning phases are from now to September and September through to winter. There are specific risks that come with the planning and the requirements of community engagement and people following the advice, as well as an effective test and trace programme will help ease the pressures from now through to winter.

Resolved: That Dr Sakthi Karunanithi would speak to Communication and Engagement colleagues in the Lancashire Resilience Forum along with colleagues in the Integrated Care System and ensure that connections are made with colleagues in the Voluntary, Community and Faith Sector (VCFS) so they can actively engage and reiterate messages out to the communities of Lancashire.

Healthwatch – Impact of COVID-19

The Board was provided with the key findings from a survey which is being carried out in Lancashire on the "Impact of Covid-19" by Healthwatch. The survey was co-developed with partners and carried out on behalf of all four Healthwatch services that exist across Cumbria and Lancashire.

Resolved: That Sam Gorton, Clerk to the Health and Wellbeing Board be added to the distribution list to share information on this survey and future surveys and findings, so members of the Board can share within their networks. If any members wished to be added directly to the distribution list, please email sue@healthwatchcumbria.co.uk.

Children's Services - The Impact of the COVID-19 Pandemic on Children and Young People's Emotional Wellbeing and Mental Health

The Board received evidence of the impact that the COVID-19 pandemic had had on children and young people's emotional wellbeing and mental health and that are still continuing to emerge. The report also provided:

- An overview of the emerging evidence of impact
- Details of some of the significant elements of Lancashire's local system response
- Plans for moving forward in the short term
- Recommendations to ensure a continued support and improved system-wide response.

Resolved: That the Health and Wellbeing Board:

- i) Noted the emerging evidence of impact of the COVID-19 pandemic on children and young people's emotional wellbeing and mental health.
- ii) Noted the system wide response to help mitigate the short term impact.
- iii) Agreed that the outcome of the redesign of NHS Funded Services will be reported to the Health and Wellbeing Board at a future date.
- iv) Agreed the continued need for a whole system approach across all partners.
- v) Committed to principles of:
 - Ensuring sufficient resource to meet demand.
 - Implementation of the NHS funded Child and Adolescent Mental Health Service (CAMHS) service redesign.
 - Mental health support for children and young people embedded in schools and colleges, building on the learning from Mental Health Trailblazer Teams.
 - Meeting new national waiting time standards for all children and young people who need specialist mental health services.
 - Investing in early and appropriate interventions, to prevent escalation in to crisis
 - Greater focus on the longer term development of digital services.
 - Co-production with children and young people, including of primary age and those in more vulnerable groups, to help young people to shape services to meet their needs and to play an active role in promoting positive mental health and wellbeing.

Adult Services - COVID-19 Impact on Lancashire Care Homes

The Board received an update on the impact of COVID-19 on care homes in Lancashire.

The purpose of the report was to highlight the challenges faced by care homes during the first phase of the pandemic and outline measures taken by the county council with the Lancashire Resilience Forum partners to support the sector.

The report outlined the engagement from the start of the pandemic.

Resolved: That the Health and Wellbeing Board:

- i) Noted the hard work of care homes in Lancashire to continue to provider care during challenging circumstances.
- ii) Noted and support ongoing measures to support the care home market in Lancashire.

Report on the Lancashire Health and Wellbeing Board meeting held on 8 September 2020

Chair: County Councillor Shaun Turner

The agenda and minutes of the meeting may be viewed on the county council's website site via the following link:

[Lancashire Health and Wellbeing Board](#)

Lancashire Special Educational Needs and Disabilities (SEND) Partnership – SEND Inspection Re-visit

The report received by the Board outlined the outcomes from the SEND Inspection re-visit which concluded on 12 March 2020 with the final inspection report being published on 5 August 2020, which concluded that seven of the twelve areas of concern had sufficiently progressed which meant that external monitoring was no longer required in these areas.

With the five remaining areas of concern, it was noted that good work had taken place however further action was required, which was detailed in the report presented to the Board.

Resolved: That the Health and Wellbeing Board:

- (i) Noted receipts of the report from Ofsted/Care Quality Commission following the joint area SEND inspection re-visit;
- (ii) Considered the draft Accelerated Progress Plan to address the five areas where it has been judged that sufficient progress has not yet been achieved;
- (iii) Established a sub-committee of the Health and Wellbeing Board and Terms of Reference to scrutinise the progress on the implementation of the Plan and the associated Key Performance Indicators.

Lancashire COVID-19 Outbreak Management Update

A brief current situation overview was provided to the Board giving details of Lancashire's current position.

Meeting of the Full Council
Meeting to be held on Thursday, 15 October 2020

Report submitted by: Head of Legal and Democratic Services

Part B

Electoral Division affected:
None;

Report of the Lancashire Combined Fire Authority
(Appendix 'A' refers)

Contact for further information:
Diane Brooks, Tel: (01772) 866720, Lancashire Fire and Rescue Service,
dianebrooks@lancsfireandrescue.org.uk

Executive Summary

Appendix 'A' sets out a summary report of the Lancashire Combined Fire Authority following its meeting on 14 September 2020. This is now presented to Full Council for information

Recommendation

That the report of the Lancashire Combined Fire Authority, as now presented, be noted.

Local Government (Access to Information) Act 1985
List of Background Papers

Paper	Date	Contact/Tel
None		
Reason for inclusion in Part II, if appropriate		
N/A		

REPORT OF THE LANCASHIRE COMBINED FIRE AUTHORITY 14TH SEPTEMBER 2020

1. CHAIRMAN'S WELCOME AND INTRODUCTION

This was the first virtual meeting of the full Authority.

The Chairman welcomed new Members Councillor Jane Hugo from Blackpool Council and County Councillor Margaret Pattinson from Lancashire County Council who had replaced Councillor Fred Jackson and County Councillor Miles Parkinson on the Authority. The Authority recognised their long service and dedication to the work of the Authority.

The Authority congratulated former Deputy Chief Fire Officer David Russel on his promotion to Chief Fire Officer of Greater Manchester Fire and Rescue Service and wished him well in his new post.

The Authority recognised the sad loss of so many people who had lost their lives to the covid-19 pandemic.

The Authority recorded the excellent work the Service had done, and continued to do during this difficult time, not only to maintain a response to emergencies but to work in partnership especially supporting the Lancashire Resilience Forum for the benefit of the people of Lancashire.

2. ELECTION OF VICE-CHAIRMAN

The Authority appointed County Councillor Nikki Hennessy as its Vice-Chairman for the remainder of the term 2020/21.

3. EXECUTIVE BOARD SUCCESSION ARRANGEMENTS

The recruitment process for the Deputy Chief Fire Officer post was due to conclude later that week with a Member and Chief Fire Officer interview panel.

4. HMICFRS COVID-19 INSPECTION

Her Majesty's Inspectorate of Constabulary and Fire and Rescue Services had confirmed it was undertaking an interim review of Fire and Rescue Services in England of the sector's response to the covid-19 pandemic to draw out any common learning. The Service's inspection would take place virtually over the end of September / beginning of October and included interviews with the Chairman and Chief Fire Officer. The Service had conducted its own review of its response to the pandemic which included a staff survey. There had been a great contribution from all staff who were dealing effectively with the largest incident ever faced, alongside a lot of operational activity (such as wildland fires at Longridge Fell, Darwen Moor and Winter Hill, all at the same time and dealing with recent flooding in the north of the county). The Service had supported the people of Lancashire through the provision of support to the Lancashire Resilience Forum (for example, through the establishment of temporary field hospitals, undertaking processes for potential body recovery, face fit testing for the NHS and the distribution of PPE).

5. ANNUAL SAFETY, HEALTH AND ENVIRONMENT REPORT

The Authority considered the Annual Safety, Health and Environment Report. The Service had again seen a very positive year in terms of performance. External audit visits were carried out in February 2020 against international standards for health and safety and the environment. The scope for both standards was the provision of fire, rescue and supporting services across Lancashire. The audits included all operational activity with visits to fire stations operating different duty systems and support departments. Certification to the standards was granted without any non-conformance or opportunities for improvement identified.

6. FIRE PROTECTION REPORTS

The Authority discussed the building risk review of all high rise buildings in Lancashire which was a programme to assess the safety of all high rise buildings in England with an upper floor more than 18m from access level. The focus was the external wall system. Since the initial attention on aluminium clad material brought about by the Grenfell Fire tragedy the programme now considered all external wall systems, their cladding material, insulation, cavity barriers and balconies etc. The Authority was pleased that the audit of the 73 buildings that fell within the programme in Lancashire would be completed in March 2021; in advance of the deadline of December 2021 in recognition that it would take time for responsible persons to undertake necessary surveys and reports to confirm the full construction details of their external wall systems.

It was noted that this was a really significant issue for the fire sector. Following the Grenfell Fire tragedy, resulting enquiries had highlighted inadequacies in the way the build environment had been constructed and regulated over the past 2 decades. There were changes to legislation currently going through parliament and it was clear that Government intended Fire and Rescue Services to play a significant part in the sector-wide improvements which were now necessary. Planning Committee had recently approved changes to the Service management structure to support the Fire Safety Inspection transformation.

7. RE-APPOINTMENT OF CLERK TO THE AUTHORITY

The Authority approved the re-appointment of Mr Mark Nolan as Clerk and Monitoring Officer to the Lancashire Combined Fire Authority for a period of twelve months, to the September meeting of the Authority in 2021.

FRANK DEMOLFETTA
Chairman

LFRS
Fulwood

Notices of Motion submitted under Standing Order B36

1. By County Councillor Dowding

Lancashire County Council:

- (i) Acknowledges the efforts that this council has made to reduce greenhouse gas emissions, and promote renewable energy particularly in its economic plans for the County in partnership with the LEP and others.
- (ii) Further recognises:
 - That very large financial setup and running costs involved in selling locally generated renewable electricity to local customers result in it being nearly impossible for local renewable electricity generators to do so.
 - That making these financial costs proportionate to the scale of a renewable electricity supplier's operation would enable and empower new local businesses in Lancashire, or councils such as the existing county council or any successors, to be providers of locally generated renewable electricity directly to local customers.
 - That revenues received by new local renewable electricity providers could be used to help improve the local economy, local services and facilities and to reduce local greenhouse gas emissions.
- (iii) Accordingly resolves to support the Local Electricity Bill, supported by 187 MPs which, if made law, would establish a Right to Local Supply which would promote local renewable electricity supply companies and co-operatives by making the setup and running costs of selling renewable electricity to local customers proportionate to the size of the supply operation.
- (iv) Further resolves to:
 - Inform the local media of this decision.
 - Write to local MPs, asking them to support the Bill, and write to the organisers of the campaign for the Bill, Power for People, (at 8 Delancey Passage, Camden, London NW1 7NN or info@powerforpeople.org.uk) expressing its support.

2. By County Councillor Gibson

Lancashire Nurses Pay Award

Since 2018 Nurses in Lancashire who work within our National Health Service have only received pay rises of just 1%.

They have clearly demonstrated their worth during the Covid 19 Crisis, which has been supported by people and politicians right across Lancashire.

The council requests that the Chief Executive and Director of Resources writes to the Prime Minister asking that the government reconsiders its decision not to increase NHS Nurses pay in Lancashire and awards them a pay increase in recognition of the fantastic work they are doing in support of the people of Lancashire.